

Pine Street Parent Council Meeting

September 5th, 2017

The regular meeting of Pine Street Parent Council was duly called and held on September 5th, 2017 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Krystal Grichen (Vice Chair), Pam Britton (Treasurer), Lesley Bowman (Secretary)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Kim Fukushima*, Cara Kern, Kristi Opalinsky*, Trina Loucraft, Nasreen Banman, Lorena Ellsworth, Lindsay Roma, Darrell Bradley*, Mary Sorobey, Jacklynn Pivovar, Erin Friesen*, Zia Pregitzer*, Melissa Burton, Tracey Nielsen, Sukhjundir Bansal Clark*, Deanna Bellamy, Shanna Ramage*

Guests: Mike Labrecque

Absent with Regrets: Trustee Barb McNeill* (Elk Island Public School Board Trustee for Sherwood Park)

*Denotes partial attendance.

Meeting was called to order at 8:25 p.m. by Chair, Shanna Eveleigh.

1. Attendance and Introductions

Executive, Administration, and regular attendees agreed to skip introductions.

2. Welcome, Treaty 6 Acknowledgment and Guiding Principles

a. Noted during Society meeting.

3. Additions to the Agenda for Next Meeting

a. Discussion regarding crossing guards.

i. Why are there no guards?

ii. Is administration willing to revisit?

iii. Jeff Huculak will bring it up at the staff meeting and we will revisit it in October.

4. Approval of Previous Meeting Minutes

MOTION: Cara Kern moved to accept minutes from the meeting on June 6th, 2017 as circulated. Nasreen Banman seconded. CARRIED all in favour and 5 non-voting.

5. Trustee Report

- i. Barb McNeill is absent with regrets and will present at the next meeting.

Questions: No

6. Administration Report

- a. Projected attendance at 594, however we currently have 606 students enrolled.
 - i. Kindergarten = 72
 - ii. Grade 1 = 81
 - iii. Grade 2 = 101
 - iv. Grade 3 = 82
 - v. Grade 4 = 113
 - vi. Grade 5 = 74
 - vii. Grade 6 = 83
- b. *Nice class sizes for the most part. (Grade 2s and 4s are larger)
- c. Budget – The budget was a bit tight, so the extra students will help. We will have a better idea of where we are financially at the beginning of October.
- d. Communication & Relationships
 - i. Communication is very important.
 - ii. We are a big school. We are the largest elementary school in EIPS and also the 6th largest school in the district. The schools that are bigger than us are the high schools and F.R. Haythorne.
 - iii. We made a few changes already.
 1. First, all teachers called every student in their class on the Tuesday (last day before school started) to welcome them to their class, and to let them know about our Welcome Back BBQ. Our hope was to make all our kids feel welcome, reduce anxiety for our kids (and parents), improve the first day arrival process for all and to begin to build positive relationships with families.
 2. Second, we decided to send home a newsletter the first day of classes with all students. Purpose of the newsletter was to:
 - a. Introduce myself
 - b. Introduce new staff
 - c. Let parents know how information will be communicated throughout the year. We have decided that all teachers will be using ‘eTeacher’ pages. Teachers have been asked to update their information regularly.
 - iv. Parents are encouraged to visit our website or up to date information and our school calendar which is also on our website for upcoming dates.

- v. Any issues, I would ask parents to speak with their child's teacher first.
- e. Welcome Back BBQ & Meet the Staff Evening – Tuesday, September 12 from 5:30pm – 7:30pm (Partnership with School Council)
 - i. Clubs/Groups
 - 1. Our School Council will have information describing how you can get involved in school events. We will have tables set up in the gym highlighting some of the programs and clubs at Pine Street School. I am thinking we will have tables set up on the south and east walls of the gym.
 - 2. Bake Sale – Two Grade 6 students approached me last week. They would like to have a bake sale to raise money for Halloween activities. Specifically, they would like to make a haunted house in the gym and want to raise money for prizes etc. Mrs. Stevens will be working with them in preparation for the Halloween haunted house. I think it's a great idea and commend the young ladies to take the initiative. Therefore, they will have a table set up.
 - ii. Food:
 - 1. 450 burgers
 - 2. 360 hot dogs
 - 3. 400 chips
 - 4. 400 water
 - 5. Buns, cheese slices, ketchup, mustard – Mike to work with School council to purchase all items

Questions: None.

7. Teacher Liaison Report

- a. Lorna Magnan
 - i. Phone calls to parents were a great change and will happen again next year.
 - ii. The Grade 4s are working to increase recycling at the school.
 - 1. Perhaps help from Jen Mills or Erin Wildebor.
 - ii. Staff will work with Shelby on pictures for the yearbook and moving that information from cameras and Ipads to the committee.
- b. Lorena asked if she could hand out Art Card paper now, and Lorna agreed.

Questions: None.

8. Chair Report

- a. Nothing to report tonight as the COSC and ASCA meetings have not happened yet.

Questions: None.

Chair Shanna Eveleigh declared the meeting adjourned 8:51 pm.

The next regular meeting will take place on Tuesday, October 3, 2017, with all other meeting dates being the same as the Parent Society.

These minutes are respectfully submitted by:

Lesley Bowman

Adopted by Council in the meeting of: October 3rd, 2017

Chair, Shanna Eveleigh