

Pine Street Volunteer Parents Society Meeting

October 3rd, 2017

The Regular Meeting of Pine Street Volunteer Parents Society was duly called and held on October 3, 2017 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Lesley Bowman (Secretary)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Cara Kern, Trina Loucraft, Nasreen Banman, Lorena Ellsworth, Lindsay Roma, Darrell Bradley*, Mary Sorobey, Melissa Burton, Deanna Bellamy, Kendra Hunt.

Absent with Regrets: Trustee Barb McNeill (Elk Island Public School Board Trustee for Sherwood Park), Krystal Grichen (Vice Chair), Pam Britton (Treasurer),

*Denotes partial attendance.

Meeting was called to order at 7:01 p.m. by Chair, Shanna Eveleigh.

1) Attendance and Introductions

- a) Skip introductions, as we did them for the Council Meeting.

2) Welcome, Treaty 6 Acknowledgment and Guiding Principles

- a) In a welcome statement, Chair, Shanna Eveleigh, acknowledged Treaty 6 and the cultural ways of indigenous people and that we are learning how their lives have been impacted by the events that have taken place in the past. Our goal is to work together and learn from each other for as long as the sun shines, wind blows, and grass grows.

3) Additions to the Agenda for Next Meeting

- a) Could we please discuss Art Cards today.
- b) Please know that additions are welcome any time, please email parent council to add items to the agenda between meetings.

4) Approval of Previous Meeting Minutes

MOTION: Mary Sorobey moved that we accept the minutes from our meeting on September 5, 2017, as circulated. Cara Kern seconded.
Majority voted in favor, 5 non-voting. CARRIED.

5) Bylaw Amendments

- a) We sent the bylaws in for approval, they were found to be deficient, however; they need only a few minor changes.
- b) We contacted the bylaw office to review the changes and make sure they are correct, but the individual in charge was on vacation.
- c) We will vote on the wording change in November.

Questions: No

6) Hot Lunch

- a) Nasreen presented her report.
 - i) The website is up and will be open until October 13, 2017
 - ii) The first lunch is October 27.
 - iii) There are many orders coming in.
 - (1) One parent wants a paper copy of the menu before signing up.
 - (2) They must sign up first.
 - iv) We are still looking for someone to run Hot Lunch for the 2018/2019 year.

Questions:

Q: It appears that the Opa and Nitza's Pizza dates are not switched in the online ordering system, but we were told they were switched.

A: Nasreen will talk to Shanna R. to confirm the switch.

7) Helping Hands

- a) Lorena presented her report.
 - i) Helping Hands
 - (1) So far, they have 22 volunteers and a box full of work to do.
 - (2) They have enough volunteers for the library.
 - (3) Ms. Stevens is looking for help with the Halloween Haunt.
 - (4) Helping Hands will provide dinner for the staff on the first night of Parent Teacher Conferences.
 - (a) The theme is "Nacho Average Teacher".
 - ii) Art Cards
 - (1) Instead of purchasing paper, the only requirement is that the art fit within certain dimensions – no bigger than 9x11.
 - (2) We will accept submissions between now and January to create the cards for Mother's Day.
 - (3) That gives the teachers more options – just no paint, as it is tough to edit.
 - (4) No theme for the cards, when they are basic its easy to use as a birthday or thank you card.

Questions: No

8) Yearbook

- a) Trina and Cara presented their report.

- i) So far we have raised \$231 USD from last year's yearbooks.
- ii) We have 53 orders so far this year and have earned 4 free books.
 - (1) Yearbook committee asks to keep two for examples, with two available for donations.
 - (2) We have earned \$76.85 so far this year on fundraising.
- iii) They had a table at the Meet the Staff BBQ but few people showed up to ask questions.
 - (1) The sign up sheet only had one signature.
 - (2) They still might do an information night earlier in the year, if there is demand.
- iv) We ask for another Facebook post to let people know that orders are still 10% off if placed in November.

Questions:

Q: Can we order last year's book this year?

A: Yes, but the shipping is expensive.

9) Family Dance

- a) Krystal presented her report.
 - i) The dance will be on October 27, and is a Halloween theme, as it was last year.
 - ii) We will have prizes for best costumes.
 - (1) We are looking for donations for the prizes, such as:
 - (a) Pizza passes.
 - (b) Movie passes.
 - (c) Itunes gift cards.
 - (2) We would like to use the Funtastic passes and extra water bottles as prizes too.
- MOTION:** Mary Sorobey motions to use the Funtastic Passes and water bottles in prizes. Darrell Bradley seconds.
- 11 in favour
 - None opposed
 - 5 non-voting
- CARRIED** – We will include Funtastic passes and water bottles for prizes.
- iii) The DJ is booked.
 - iv) We will have popcorn, ring pops, and water bottles for concession.
 - v) We have the option of a real photo booth for the dance.
 - (1) We would need a volunteer for the table and the props.
 - (2) Yearbook would like a copy of the photos.
 - (3) Do we charge for the pictures?
 - (a) Is it cost prohibitive?
 - (b) Would we run out of pictures?
 - (c) Krystal will get pricing and information from the DJ.
 - vi) Costume contest judges?
 - (1) Lesley and Shanna volunteer and we will find a staff member to help.

Questions: No

10) Meet the Staff BBQ Report

- a) The event was a success and thank you to all.
 - i) Questions or comments?
 - (1) Start earlier to ease congestion?
 - (2) Line-up guided passed the tables.
 - (3) More burgers and condiment tables.
 - (4) Overall more tables and chairs?
 - (a) Principal Huculak says we might have some money in the budget to buy more tables and chairs for the school.

11) Apparel

- a) Darrel Bradley presented his report.
 - i) He plans to run the apparel orders from October 13-20.
 - ii) Could we get Helping Hands to send out the papers?
 - iii) He has some adjustments to the offerings.
 - iv) Could we get help in reconciling the orders?
 - v) He would like to have the orders out and returned before Halloween.
 - vi) Payment will be EFT or cash only.
 - vii) Darrell will send Shelby an order form to upload to the website.
 - (1) This will allow people to view the catalogue in colour.
 - viii) Could we do something for Pink Shirt Day on February 28?
 - (1) We could have an artwork competition for the shirt?
 - (2) Darrell would need the competition to happen in December and a winner chosen before Christmas Break.
 - (3) He would need to do the orders in January for mid February delivery.
 - ix) He will have a table at Parent/Teacher Conferences and close orders after that.

Questions: No

12) Movie Night

- a) No comments yet, Lesley will have a report for the November meeting.

Questions: No

13) Back To School Solutions

- a) Shanna Eveleigh presented her report.
 - i) Back to School Solutions raised \$567 last year.
 - ii) There were some concerns that Shanna discussed with Gerald over the phone.
 - iii) Shanna will talk to Shelby about the missing items.
 - (1) It should be the teacher's decision to change or keep it, as they are the ones who have to deal with the kids missing items.
 - (2) Principal Huculak will discuss it with staff at the staff meeting.

Questions: No

14) Oops I Forgot My Lunch

- a) They have received some cheques, but do they need money now?
- b) Mike from Kenworth donated \$500.
- c) Shelby requests \$400, but to hold off for now as the need seems to come and go.
- d) Also, the items need to be purchased as needed because some of them expire.
- e) We will revisit next meeting.

Questions: No

15) Treasurer Report

- a) Pam Britton presented her report.
 - i) Welcome Back BBQ and Hot Lunch money is deposited now.
 - ii) Some additional money from Mabel's Labels, yearbook, and Staples.
 - iii) The mini-audit needs to be done.

Questions: No

16) Fundraising

- a) Principal Huculak presented on some of the items the staff highlighted as needs.
 - i) Chromebooks – 30 Chromebooks and the charging cart at \$10,000.00
 - ii) Docu-Cameras - \$1000.00
 - (1) Sukhjundir Bansal Clark suggested Confetti Sweets as a fundraiser.
 - (a) The cost is \$16.00 per dozen with \$4/dozen profit.
 - (b) It supports a local business.
 - (c) Tabled to the next meeting.
 - (2) Nitza's Pizza
 - (a) Mary Sorobey will lead the Nitza's Pizza fundraiser.
 - (b) We can run it throughout the year.
 - (c) Maybe close to Mother's Day as a gift for mom?
 - (3) Bottle Drive
 - (a) We could do one where they drop the bin at the school and people bring their bottles here, rather than going door to door.
 - (b) Could we do it right after the winter break?
 - (c) Easy, one-day event.
 - (d) Darrell will lead the Bottle Drive.
 - (e) Cara will ask her friend about dropping off the bin.
 - (f) We could do a Synervoice reminder on January 5th.
 - (4) Kristy Opalinsky suggested the basket draw fundraiser.
 - (a) Shanna presented the idea, we will ask Kristy for clarification next meeting.
 - (5) Read-a-thon/Spell-a-thon
 - (a) These events raise a lot of money.
 - (b) Depends on the prizes though.
 - (c) We will add it to the next agenda.

Questions: No

Chair, Shanna Eveleigh declared the meeting adjourned at 8:26 p.m.

The next regular meeting will take place on November 7th at 6:30 pm.

These minutes are respectfully submitted by:

Secretary, Lesley Bowman

Adopted by Society in the meeting of: November 7th, 2017

Chair, Shanna Eveleigh