

Pine Street Parent Council Meeting

October 3rd, 2017

The regular meeting of Pine Street Parent Council was duly called and held on October 3rd, 2017 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Lesley Bowman (Secretary)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Cara Kern, Trina Loucraft, Nasreen Banman, Lorena Ellsworth*, Kendra Hunt, Darrell Bradley*, Mary Sorobey, Melissa Burton, Deanna Bellamy

Absent with Regrets: Pam Britton (Treasurer), Krystal Grichen (Vice Chair), Trustee Barb McNeill (Elk Island Public School Board Trustee for Sherwood Park)

*Denotes partial attendance.

Meeting was called to order at 6:32 p.m. by Chair, Shanna Eveleigh.

1. Attendance and Introductions

Executive, Administration, and regular attendees agreed to skip introductions.

2. Welcome, Treaty 6 Acknowledgment and Guiding Principles

a. Noted during Society meeting.

3. Additions to the Agenda for Next Meeting

i. Meet and greet with new Board Member

4. Approval of Previous Meeting Minutes

MOTION: Lorena Ellsworth moved to accept minutes from the meeting on September 5th, 2017 as circulated. Cara Kern seconded. CARRIED all in favour and 4 non-voting.

5. Trustee Report

i. Barb McNeill is absent with regrets.

Questions: No

6. Administration Report

- a. About Principal Huculak:
 - i. He and his wife both work in EIPS and their children attend school in EIPS as well.
 - ii. He trained as an Elementary school teacher and has been a Principal at Bruderheim and the Scott Colony.
 - iii. Principal Huculak has high expectations for the school and for the professionalism of the staff.
 - iv. He values working collectively and advocates for three-way communication between home, the school, and the child.
 - v. There is an understanding and expectation that parental involvement is essential for learning.
- b. Facility
 - i. The school is one of the older buildings in the district and
- c. Goals
 - i. We are in the third year of our School Education Plan.
 - ii. The Administration values the work done by staff and council thus far, but is still open to change.
- d. Administration Report
 - i. Overall, the BBQ was a success with over 600 people attending.
 - ii. Everyone had fun and despite some food shortages, everything went well.
 - iii. Lorena and the Helping Hands Group has over 22 volunteers
 - iv. Staff:
 1. Hiring of Tonya Kemp as an EA
 2. Striking of a staff committee to address the one time money from the government for the Class Improvement Fund (CIF).
 - a. Focus on class numbers, literacy, numeracy, electronics, or assessment tools.
 - b. The school did purchase 30 more chromebooks and a cart.
 3. Attendance at the school was estimated to be 594 this year but has gone up to 612.
 - v. The Accountability Pillar Survey from May & October
 1. Principal Huculak will present results at our November meeting.
 - vi. School Fees
 1. Letters went home to parents outlining the budget for Field Trips for this school ear.
 2. Bill One
 - a. 2016 fees remained the same and it was up to the school to absorb any additional costs.
 - b. Procedure 505 means that any money -- over \$10.00 per student -- that is not used shall be refunded to the parents.
 - vii. Parent/Teacher Conferences
 1. October 25 and 26 are the dates for fall conferences, which will be 'student-led' with the more traditional conferences reserved for March.

2. The information about sign-up will go home in agendas October 10, and will be online as it has been in the past.
 - a. The booking website will be open October 16-20.
 3. Thoughts on formats? Celebration of Learning versus traditional parent/teacher conferences?
 - a. Administration will talk to teachers.
 - b. We are open to change for 2018/2019.
 - c. There is merit in both formats.
- viii. Family dance
1. Principal Huculak won't be there, but Ms. Hines will be.
- ix. Wish List Items
1. Feedback from staff about what they would like the Parent Society to fundraise for this year:
 - a. Chromebooks – 30 plus the cart - \$10,000.00
 - b. Gym mats - \$2000.00
 - c. Maker Spaces & Technology
 2. We will make a decision when we are done raising funds this year, perhaps we will have enough for more than one item.
- x. Professional Development Day
1. Staff learning opportunities include:
 - a. Pine Street School Education Plan
 - b. Google Classrooms
 - c. ECS Learning and Leveled Literacy
 - d. Counsellor's Hub
 - e. First Aid
 - f. Robotics
- xi. Letter from Barb McNeill
1. Thank you for your efforts and she is not running again for School Trustee.
- xii. Angel Hot Lunch
1. Administration has identified ten students to receive services.
 2. They will print off the menu and have the students pick.
 3. We will use Grade 6 students to help deliver lunches this year.

Questions: None.

7. Teacher Liaison Report

- a. Lorna Magnan
 - i. Thank you for the Meet the Staff BBQ.
 1. Staff received lots of positive feedback from the parents.
 - ii. Book Fair will run during Parent/Teacher Conferences.
 1. There will be a preview October 23.
 2. Sale will be October 24-27
 3. It will be in room 146 again.

Questions: None.

8. Chair Report

- a. Shanna Eveleigh presented her report.
 - i. COSC is tomorrow night, Pam, Krystal, and Lesley will attend.
 - ii. She will provide a full report next meeting.

Questions: None.

Chair Shanna Eveleigh declared the meeting adjourned 7:00 pm.

The next regular meeting will take place on Tuesday, November 7th, 2017, with all other meeting dates being the same as the Parent Society.

These minutes are respectfully submitted by:

Lesley Bowman

Adopted by Council in the meeting of: November 7th 2017

Chair, Shanna Eveleigh