

Pine Street Volunteer Parents Society Meeting

November 7th, 2017

The Regular Meeting of Pine Street Volunteer Parents Society was duly called and held on November 7, 2017 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Krystal Grichen (Secretary), Lesley Bowman (Secretary), Pam Briton (Treasurer)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Trina Loucraft, Nasreen Banman, Lorena Ellsworth, Melissa Burton, Deanna Bellamy

*Denotes partial attendance.

1. Call to order at 8:17
2. Skip introductions
3. Motion to approve minutes Cara Kern, Shanna Eveleigh seconds.
4. Treasurer's Report – Shanna
 - a. Paid out cameras for the club.
 - b. Welcome back BBQ was \$997.20 which is covered by the school.
 - i. We only paid out \$710.00 – approved \$500 plus the money we made for tattoos.
 - ii. Invoiced the school for the additional money.
 - iii. Deposited \$8926.88 from Hot Lunch that is not reflected.
 - c. Questions
 - i. No
5. Hot Lunch – Shanna
 - a. October went well and grade 6 volunteers did well and will be back next month.
 - b. Had lots of parent helpers.
 - c. Some parents didn't know how to register for hot lunch.
 - i. One didn't get October but thought she did.
 - d. Nasreen will have a meeting with parents and grade 6 students before to meet each other.
 - i. Grade 6 were so enthusiastic and great, very happy to help.
 - ii. How were the grade 5s receiving the help from the grade 6 students? They did well.

- iii. Were there any conflicts? Yes, but the parents helped deal with the issue while the kids handed out the food.
 - e. Questions?
 - i. When is the next order?
 - ii. January, will do Facebook and reminders.
 - iii. Would a paper hand out help increase sales?
 - 1. It seems like regressing.
 - 2. Do we do the angel program online too? Yes.
- 6. Helping Hands – Lorena
 - a. Had a couple sessions.
 - b. Missed a couple of bulletin board requests.
 - c. Lots of support for Staff Appreciation.
 - i. Will plan for Christmas snacks before Break.
 - d. Request has been made to email the request to the entire Parent Council & Society email list.
 - e. Questions?
 - i. No
- 7. Yearbook – Cara
 - a. We are up to 62 orders this year.
 - i. Facebook post for 5% for November.
 - b. Use events at the school as an opportunity to add stuff to Yearbook.
 - i. Easy to add on to Facebook posts for adding yearbook orders.
 - c. Using Class Dojo or Seesaw pictures to add.
 - d. Request for reserved seats for Christmas Concert.
 - i. ECS Concert too.
 - e. Questions:
 - i. No
- 8. Halloween Dance – Krystal
 - a. Official number is 420
 - b. Sold agendas for two weeks and two days in the school.
 - i. Everyone who wanted to attend did.
 - ii. Next year will be different with the smaller population.
 - c. Total profit was \$1967 profit, we budgeted for \$1500, and spent \$900.
 - d. Asked for a coat check for next year – racks from Darrel and charge for it.
 - i. We do need someone to man the coat check.
 - e. Concession sold glowsticks, ring pops, popcorn, and water.
 - f. Look into switching the DJ next year.
 - i. Perhaps something more interactive.
 - ii. No requests – wasn't interested in it.
 - g. Limited Teacher Turnout
 - i. Mrs. Lockwood came.
 - ii. We could use more help to corral the kids.
 - h. Questions
 - i. What happened to the photo booth?

1. We were not sure on the price.
 2. It was short notice so the committee decided to do the same booth idea as last year and have a volunteer use their cell phone or the participant's cell phone to take pictures.
 3. We will look into it for next year.
9. Art Cards – Krystal
- a. Talk to Hot Lunch regarding order set up.
 - b. Wants to use the same format as Hot Lunch to order pictures.
 - c. Will talk to teachers to make sure all the art is in.
 - d. Questions?
 - i. No.
10. Apparel – Darrel
- a. Orders are in and many are in the mailbox.
 - b. We didn't take them, they extended until November 9.
 - c. Lorena is doing reconciliations.
 - d. Questions?
 - i. Good to have them in the hallway to look at apparel.
 - ii. Nice to try it on and see how it fits.
11. Family Movie Night – Lesley
- a. Planning to send out information in agendas after Fall Break.
 - b. It is a short turn-around but we hope it will work.
 - c. The Student Council and Ms. Stevens did posters and the voting and tabulation.
 - d. Questions - No
12. Bottle Drive – Darrel
- a. Not Here
13. Nitz's Pizza – Mary
- a. Put in flyers for November 24 and do lunch hours if necessary.
 - b. Questions - No
14. A-Thon-Shanna
- a. Will be in January
 - b. Will make a subcommittee
 - i. Nas, Cara, Melissa, Jacqueline, Lorna.
 - ii. Meeting before our December meeting.
 - c. Questions
 - i. No.

15. Chair, Shanna Eveleigh declared the meeting adjourned at 8:26 pm.

16. The next regular meeting will take place on December 5th at 6:30 pm.

These minutes are respectfully submitted by:

Secretary, Lesley Bowman

Adopted by Society in the meeting of: December 5th 2017

Chair, Shanna Eveleigh

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