

# Pine Street Volunteer Parents Society Meeting

## December 5<sup>th</sup>, 2017

---

The Regular Meeting of Pine Street Volunteer Parents Society was duly called and held on December 5, 2017 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

### **In Attendance:**

**Executive:** Shanna Eveleigh (Chair), Krystal Grichen (Secretary), Lesley Bowman (Secretary), Pam Briton (Treasurer)

**Administration:** Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

**Parents:** Trina Loucraft, Cara Kern, Nasreen Banman, Lorena Ellsworth, Mary Sorobey, Deanna Bellamy, Cristy McMorran, Darrel Bradley

**Special Guests:** Cierra Franzoi, Student Teacher

\*Denotes partial attendance.

1. Call to order at 7:34
2. Additions to agenda?
  - a. No
3. Skip introductions
4. Motion to approve minutes Krystal Grichen motions to approve, Cara Kern seconds
5. Motion to approve Special Meeting Minutes Nasreen Banman motions to approve, Deanna Bellamy seconds. 12 in favour, four abstain.
6. Treasurer's Report – Pam Briton
  - a. All of the Hot Lunch Funds went in.
  - b. Need to deposit the money from Movie Night.
  - c. In School Performances
    - i. We paid an \$800 deposit with the \$1200 still owing.
  - d. We wrote a cheque for Physical Education equipment for \$850, but the equipment hasn't come in yet.
  - e. Questions
    - i. No
7. Hot Lunch – Shanna
  - a. The lunch was a bit crazy because they were labeled by pizza type rather than grouped by class.
  - b. 420 orders this year, more than last year.
  - c. Mr. Michael has been loading the milk into the fridge every time.

- i. Shanna will talk to the supplier to ensure they are dropping off.
  - d. Next month is Nitzza's Pasta – 399 orders for next month.
  - e. The grade 6 students are working out really well.
  - f. Mrs. Weber has kindly been getting the tables set up for us on hot lunch day too.
  - g. Questions?
    - i. Many comments on how well the grade six students are doing.
- 8. Library Re-design
  - a. Jeff and Shelby went to Wesboro to check out their library.
  - b. Should still be on schedule, with an anticipated cost of \$30,000-\$50,000, which is a wide range.
  - c. We could do a portion of it this year, like the back corner for instance.
  - d. Will Parent Society be responsible for the bulk of the cost?
  - e. There is a portion of money called School Generated Funds, which is a certain amount and that can go back into the school and it is 'out of budget'.
  - f. Is there any money left from Chapters?
    - i. There is about \$4000 left there. Jeff will go through and ensure that the money is correct.
  - g. Jeff can spend money from budget, but then the money might have to come from technology, again, it is one pot of money.
  - h. Questions?
    - i. No
- 9. Helping Hands – Lorena Ellsworth
  - a. Status quo with Helping Hands
  - b. They have been helping with the Christmas Party.
  - c. Checking with staff and administration on a date for the Holiday snacks for staff.
    - i. Email and Facebook, Lorena will send the email to Shanna and we can send it out to the total email list.
  - d. Questions?
    - i. No
- 10. Art Cards – Lorena Ellsworth
  - a. One class is done.
  - b. There are some more classes in progress.
  - c. More information with the staff meeting and letting teachers know to get ready.
  - d. She needs to talk to Trish about the website.
  - e. Questions?
    - i. No.
- 11. Yearbook – Cara Kern
  - a. They have 68 orders so far and all the student photos are in.
  - b. They have received more pictures so far this year than the whole year last year.
  - c. The USB cards are in the library and have a few photos on them.

- d. Camera Club is going well. I am not sure that people don't remember they are around and forget to ask to get the kids out of class.
  - e. Can we use pictures from SeeSaw or Class Dojo on our personal pages? Only if it is in their personal book.
  - f. Coordinate Facebook Post with agenda drop for purchasing books.
  - g. Questions:
    - i. No
12. Apparel – Darrel Bradley
- a. There were 58 separate orders.
  - b. Total sales of \$1885 so a total coming back to the school of \$243.
  - c. Different colours were successful as were the zip up hoodies.
  - d. Apparel will be delivered by the end of the week.
  - e. Very good to have the apparel here to try.
  - f. We need to have orders for Pink Shirt Day in February, so we need orders two weeks before.
    - i. One colour Pine Street Logo and 'bully awareness' logo on the back means that the shirt can be sold for \$10.
  - g. Questions
    - i. No.
13. Family Movie Night – Lesley
- a. Family Movie Night was a success as a community building event.
  - b. We had about 100 tickets sold and did well at the concession with popcorn and oranges and bottles of water.
  - c. We made \$124 at the concession
  - d. Questions – No.
14. Bottle Drive – Darrel Bradley
- a. Looking at a date of January 6<sup>th</sup> 2018.
  - b. Darrel will look into some folks who will come to collect.
  - c. Talk to Student Council to promote the event.
  - d. Agenda drop for people to start saving their bottles.
  - e. Jeff can do a Syervice to help.
  - f. Questions?
    - i. No.
15. Nitza's Pizza – Mary Sorobey
- a. Put in flyers went out this week.
  - b. Do the event for two weeks so it stays a little special.
  - c. Changed them to the any three topping Large pizza, also people can't order on Friday between 4:00-8:00.
  - d. Questions - No
16. Math-A-Thon – Shanna Eveleigh
- a. Looking for monetary donations specifically.
  - b. We need to know the type of prizes so we know the amounts.
  - c. Jeff or Shelby will let us know how to go about getting a tax receipt for larger donations.

- d. Committee will get together again in December and report back in the new-year.
- e. We will parallel our notice with Jeff's distribution of the Library re-design.
- f. Questions
  - i. No.

17. Tools for Schools

- a. Shelby met with Gerald. Hold off on making decisions for a while.
- b. She summarized our concerns and let him know.
- c. We will go ahead with something similar, but don't want to commit.

18. Chair, Shanna Eveleigh declared the meeting adjourned at 8:38 pm.

**19. The next regular meeting will take place on January 9<sup>th</sup> at 6:30 pm.**

These minutes are respectfully submitted by:

---

Secretary, Lesley Bowman

Adopted by Society in the meeting of: January 9<sup>th</sup>, 2018

---

Chair, Shanna Eveleigh