

Pine Street Parent Council Meeting

December 5th, 2017

The regular meeting of Pine Street Parent Council was duly called and held on December 5th, 2017 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Krystal Grichen (Secretary), Lesley Bowman (Secretary), Pam Briton (Treasurer)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Trina Loucraft, Cara Kern, Nasreen Banman, Lorena Ellsworth, Melissa Burton, Deanna Bellamy, Cristy McMorrان, Darrel Bradley

Special Guests: Trina Boymook, Trustee, Elk Island Public School, Board Chair, Cierra Franzoi, Student Teacher

*Denotes partial attendance.

1. Chair Shanna calls to order at 6:32
2. Introductions
3. Additions to agenda:
 - a. None.
4. Approval of Minutes Cara Kern motions to accept, Krystal Grichen seconds.
5. Trustee Report- Trina Boymook
 - a. We received a high volume of calendar survey submissions, 7622 total. The Board will review the survey results and draft calendars at its Education Committee meeting on December 7. It is anticipated that the Board will make a decision the 2018-2019 calendar and its December 21, 2017 Board meeting, January 25, 2018 at the latest.
 - b. The minister tabled amendments to the School Act. It has received three readings and is awaiting proclamation. We are pleased that they decided not to move ahead with Age of Access. Amendments to the School Act include:
 - i. Common age of access for kindergarten – 5 by December 31 with implementation of September 2020.
 - ii. New eligibility criteria for transportation – further consultations are being planned to flesh out what they will be. This will be developed into the Student Transportation Regulation. Criteria could include age/grade, or special considerations regarding route safety. Will come into effect September 1, 2018.

- iii. Certification requirements for principals and superintendents September 1, 2019.
 - iv. Establishing process for separate school districts.
 - v. Make minor technical updates to ensure that the legislation is up to date.
 - vi. Trustee Code of Conduct September 1, 2018.
 - c. On November 23 Board Meeting, the Board considered a number of recommendations as it pertains to student transport fees and eligibility.
 - i. Defeated the motion to discontinue waiving fees for hazard students.
 - ii. Approved to discontinuation of noon hour bussing services as of 2018/2019.
 - iii. Approved only offering alternating full day kindergarten starting 2018/2019.
 - iv. Adding an alternate address fee was tabled and will return recommendations on various tier fees.
 - d. Kindergarten registration will start on January 15, 2018. We are moving to an online registration for kindergarten. Information around kindergarten registration is available on the EIPS website.
 - e. Questions?
 - i. What is a hazard student?
 - 1. Hazard students are those whose route to school would require them to walk on a road with a speed limit >80 km/h without sidewalks or cross railroad tracks.
 - 2. Applies mainly to rural students.
 - ii. Will there be a traffic assessment on Lakeland Drive for those students who have to walk from Summerwood to Davidson Creek School?
 - 1. There are lights and a controlled crossing, but it is up to Strathcona County to adjust the traffic controls for the school location.
6. Admin Report:
- a. Welcome & Introductions – Thank you for coming tonight.
 - b. Kudos
 - i. All of your work with our Family Movie Night on November 24.
 - ii. Thank you for organizing Hot Lunch.
 - iii. Parent Volunteers – Thanks to all of you help out at school (Helping hands, hot lunch, parent readers etc....)
 - c. Results Review
 - i. Took place on Monday, November 27 in the afternoon at South Pointe school.
 - ii. In attendance were the following schools:
Pine Street, Win Ferguson, South Pointe and James Mowat
 - iii. Trustees who attended were:
 - iv. Board Chair Trina Boymook

- v. From Pine Street – Jeff Huculak & Shelby Hines.
 - vi. Shanna Eveleigh and Lesley Bowman from Pine Street School Council attended.
 - vii. Results Review was great. We enjoyed the process. Thank you to Shanna and Lesley for attending.
- d. Staffing Update
- i. Stephanie Dodyk has accepted a position as a ‘Secondary Literacy Consultant’ with EIPS. She began her new role after November break. What does this mean for Pine Street? Stephanie was Deneen Zielke’s teaching partner in grade 5. Stephanie taught about 30% of the grade 5 class. The remainder of her time was spent as our Learning Supports teacher (about 50%) and covering DPA and health classes (20%). Carmen Macdonald who team-teaches grade 4 with Mrs. Bessette has picked up Stephanie’s grade 5 portion. We have also tweaked a couple of schedules to ensure we cover the bit of health and DPA that Mrs. Dodyk also teaches.
 - ii. I posted a position for a half-time Learning Supports teacher. I hope to have this position filled before Christmas and have the successful candidate begin on January 8, 2018. This teacher will work with our ELL & ESL students, as well as other students that have been identified by their teachers as requiring extra support. The primary focus will be to assist with literacy, but we may make changes to include numeracy support as well.
 - iii. Mrs. Henderson (formerly Mrs. Bosch) returned from maternity leave after November Break.
 - iv. As you know, Denise Conrad, who is one of our Educational Assistants has been away for a little while now. Jodi Woodland continues to be at Pine Street while Denise is away. We are not sure when Denise will be back.
- e. School Fees
- i. Jeff shared a survey the school would like to send home to parents requesting their input on school fees. A few suggestions were made. Jeff thanked parents for their feedback and stated he would make changes and share a revised copy of the survey with parents at our next meeting. He hopes to send the survey out to parents after our January school council meeting.
- f. Library Redesign
- i. Last meeting Jeff updated School Council regarding our progress.
 - ii. Our library committee met once again on Tuesday, November 21 to discuss options 1, 2 and 3. Following our meeting that day, I contacted Kaley Beaudet with Schoolhouse Products.
 - iii. Kaley is working on making the revisions we discussed. She will present us with a new drawings, including a 3D drawing along with product information, specifications and price.

- iv. As I mentioned, if we go ahead with a particular design, we could choose to pay for it all at once or do it in phases. I do not have a sense of how much it would be to redo the entire space. It may have to be done in phases.
 - v. I can still see us finalizing a plan near the end of January if everything goes well.
 - vi. The money raised from the Math-A-Thon will go towards supporting this initiative. We do have some funds that were not spent from previous years, so this amount can help kick start this redesign.
 - g. Angel Program/Hot Lunch
 - i. The following note was sent home on November 20, 2017.
 - ii. In January, parents will be able to place orders for round 2 of our Hot Lunch program. Information will be sent home at that time. However, our Parent Council would like to start an Angel Program in conjunction with our Hot Lunch Program.
 - iii. The purpose of the program is to provide hot lunches to families who may not be able to order hot lunches due to economic hardship.
 - iv. If your family is interested in being considered for this program (to receive a free hot lunch), please email our school counselor, Suzanne Stevens, at Suzanne.Stevens@eips.ca or contact the school office by December 13.
 - v. If you have already purchased hot lunches for round 2 (but would like to be considered due to economic hardship) you can also apply as well.
 - vi. We will be collecting names of families who apply. We will randomly select a total of 20 students to receive hot lunches for round 2 of our Hot Lunch Program which runs from February – May. The draw will be made December 14. Only those families selected will be contacted.

Jeff will contact families that are chosen on December 14.
 - h. Home Reading Books for Division 1
 - i. We had a couple of EIPS consultants come out to work with division 1 teachers. They analyzed our book collections in each grade. We decided to do a book sort to ensure there was an even distribution of books and reading levels in each class.
 - ii. I provided teachers with some suggestions of titles and book series I received from our consultants. Teachers worked together to supplement their classroom library. Lisa has this order and will be placing it this week.
 - iii. The amount of the order should come in just below the \$6000 provided by School Council. Teachers are very thankful for your support!
 - i. Questions?
 - i. No.
7. Teacher Report – Kerri Remeika
- a. Citizenship Ceremony – went well, 50 new Canadians.
 - b. Grade threes began Math-letics and they will bring home some new material for study home and at school.

- i. It follows the Alberta Curriculum and the teachers are very excited.
 - c. Questions?
 - i. No.
- 8. Chair Report – Shanna Eveleigh
 - a. Attended the COSC meeting.
 - b. Letter sent home on November 10 to all parents in the North East Quadrant about the new school.
 - c. ASCA – new webinar ‘more than the meeting’, focus for the April Conference will be mental health.
 - i. Bill 24 – Protecting the Identity of Students in GSAs.
 - 1. There are some FAQs and Answers on the ASCA website.
 - d. Wonderful presentation from Mr. Ligouri informing us about the questions we should be asking at our results review and how to understand the results review.
 - e. I had the opportunity to attend the results review at Southpointe School in Fort Saskatchewan. There was lots of valuable information. Schools at our talk were James Mowatt, Win Ferguson, Pine Street, and Southpointe. There was a lot of discussion on math from the Fort Saskatchewan schools, ie. Math talks, math programming, YouTube videos for parents.
 - f. James Mowatt had a group called 3rd Street Beat we could look into for next year.
 - g. Win Ferguson had teachers pilot a project called gameification – very interesting – if you have a chance to learn more, I recommend it.
 - h. Questions?
 - i. No
- 9. School Fees – Jeff Huculak
 - a. Many changes in our school and division coming up next year.
 - b. Bill 1 restricts us as to what we can do, but it is valuable to get some input from parents regarding school fees and field trips.
 - c. Introduction of Survey for Fees.
 - i. One per family rather than one per child.
 - ii. Could we address swimming, just so people know it is a separate item.
 - iii. Could we address grade 6 skiing, and Gull Lake trip.
 - iv. Board approves field trip budget quarterly, so we cannot add costs as it goes, but if it comes in as a freebie, we can add it ad hoc.
 - d. There should be consistency with fees between schools.
 - i. What is the right amount of field trips for students?
 - ii. School fees were reduced last year, lunch fees have remained the same for the last four years.
 - iii. Asked teachers to work with suppliers and locations to reduce costs.
 - e. Lunch fees
 - i. Set by individual schools.
 - ii. The School Act says we cannot increase fees by more than 5% per year.

1. If the costs go up more than 5%, then Boards need to know what they can do to recoup that.
 - iii. Does the 5% increase really allow us to do anything?
 - iv. Teachers and staff do a great job of looking at what we can do and the best that they can to balance opportunities and cost.
 - f. Is there a place to see how many field trips we paid for?
 - i. On the sheet we got at the beginning of the year, but we've likely recycled it, not on ACORN, maybe ask your kids?
 - g. Facebook the survey to promote it.
10. Discussions from COSC Meeting
- a. Minister was surprised that people are willing to pay for extras, field trips, etc.
 - b. What do you think fees should include? Do you want to pay any fees?
 - i. People need to understand the idea of only one pot of money where some people don't understand that they can't have it all.
 - c. Is there anywhere to be able to see the sum total of school budgets? How does this impact our school?
 - i. 94-98% of budget is spent on staffing.
 - ii. You can find it on the EIPS website on the Board budget.
 - d. What about the Catholic Board providing school supplies?
 - i. The parents have to provide technology.
 - ii. The flipside of the situation isn't always out in the open.
 - e. How do we frame this conversation with other parents?
 - i. We can add money to transportation, but it will come out of instruction.
 - f. Questions or Comments?
 - i. Please email us and we can pass the information on.

Next Meeting is January 9, 2018

Adjourned by Chair Shanna Eveleigh at 7:32 pm.

The next regular meeting will take place on Tuesday, January 9th, 2018, with all other meeting dates being the same as the Parent Society.

These minutes are respectfully submitted by:

Lesley Bowman

Adopted by Council in the meeting of: January 9, 2018

Chair, Shanna Eveleigh

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