

# Pine Street Parent Council Meeting

## January 7, 2017

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The regular meeting of Pine Street Parent Council was duly called and held on January 7<sup>th</sup>, 2018 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

### **In Attendance:**

**Executive:** Krystal Grichen (Secretary), Lesley Bowman (Secretary), Pam Briton (Treasurer)

**Administration:** Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative),

**Parents:** Cara Kern, Nasreen Banman, Melissa Burton, Deanna Bellamy, Kristy McMoran, Trina Loucraft

**Special Guests:** Trina Boymook, Trustee, Elk Island Public School, Board Chair

**Absent with Regrets:** Shanna Eveleigh (Chair)

\*Denotes partial attendance.

1. Vice Chair Krystal calls to order at 6:32
2. Treaty Six Introductions – Jeff Huculak
3. Introductions
4. Additions to agenda:
  - a. None.
5. Approval of December Minutes Cara Kern motions to accept, Trina Loucraft seconds.
6. Trustee Report- Trina Boymook
  - a. Calendar survey results:
    - i. 7622 responses
    - ii. 1596 written comments
    - iii. 64% of parents preferred starting before Labour Day and keeping November Break.
  - b. At the December 21, 2017 Board meeting, the Board approved the 2018/2019 and 2019/2020 calendar that have students starting after Labour Day, while retaining a full week break in November. It is anticipated with 2020 Labour Day being September 7, students will have to return before Labour Day, but the first day for students could be in September.
  - c. Bill 24 Act to Support GSA was proclaimed on December 15, 2017. We are anticipating minor adjustments to Policy 19 Welcoming, Caring, Respectful and Safe Learning and Working Environment and the supporting

- Administrative Procedures will be required. Amended Policies and Procedures are required to be posted on the website by June 30, 2018.
- d. Bill 28 School Amendment Act was proclaimed on December 15, 2017. While most amendments come into effect immediately, there are some that are time specific:
    - i. September 2018
      1. New eligibility criteria for transportation – further consultations are being planned to flesh out what they will be. This will be developed into the Student Transportation Regulation. Criteria could include age/grade, or special considerations regarding route safety.
      2. Trustee Code of Conduct
    - ii. September 2019
      1. Certification requirements for Principals and Superintendents.
    - iii. September 2020
      1. Common age of access for kindergarten – 5 years by December 31.
    - iv. Other amendments to the School Act included amendments to the Establishment process for separate school districts and to make minor technical updates to ensure that the legislation is up to date.
  - e. December 21, 2107 Board Meeting, the Board defeated a notice of motion that was brought forward by the Lamont County Trustee which requested that the Board direct Administration to explore the short and long term feasibility of grade 9 programming being introduced at Mundare School.
  - f. Board of Trustees attended a joint meeting with EICS and Strathcona County. At this meeting we discussed Strathcona County Municipal Development Plan, School Sites, and School Zones.
  - g. Kindergarten registration will start on January 15, 2018. We are moving to online registration for kindergarten. Information around kindergarten registration is available on the EIPS website.
  - h. To create Division-wide efficiencies and allow for enhanced planning, the Division will introduce a pre-enrolment and data-validation process that will come into effect for the 2018/2019 school year. From March 1-15, parents and guardians across the Division will pre-enroll their children in the school/schools they would like to attend the following year and verify all information, such as address, are correct. The new pre-enrolment process will eliminate the need to have a separate boundary exemption request process. The ability to choose a non-designated school is built into the pre-enrolment process.
  - i. January 11& 12 the Board will be holding a Board Retreat in Vegreville. The Retreat will primarily focus on the vision and direction of the new Board.
  - j. Questions?
    - i. No.

7. Admin Report:

- a. Welcome & Introductions – Thank you for coming tonight.
- b. Kudos
  - i. Thank you to Parent Council for bringing in an assortment of breakfast items and coffee the last week before Christmas break. We certainly appreciate that.
  - ii. Bottle Drive – January 6, 2018. We were at school for about 4 hours. Good turnout. Thanks to School Council and Darrell Bradley for coordinating the event.
- c. Christmas Concerts – Pine Street School closed out December with our annual Christmas concerts. Division 1 presented “The Grumps of a Ring-A-Ding Town” and Division 2 entertained us with “Christmas in Jeopardy?” at The Park Church, while our kindergarten students treated parents and grandparents to a wonderful performance in our school gym. Our kids did a fantastic job and all of our concerts were a huge success. Thank you to all staff and parent volunteers who helped out. The concert was a perfect way to get us all into the Christmas spirit!
- d. Strathcona Food Bank and Christmas Bureau – I am also pleased to say that our Pine Street school community came to together and donated plenty of food to the Strathcona Food bank as well gifts for families for the Christmas Bureau. Way to go Pine Street!
- e. Staffing Update
  - i. We hired Jennifer Magnusson as our half-time Literacy Support Teacher. Jennifer has served as a Learning Supports teacher in previous years in BC. She started yesterday and will be working Monday – Friday mornings. She will support our ESL/ELL and other students who require literacy support. We may also have Jennifer work with students who are struggling with numeracy.
  - ii. Grade 2 – Mrs. Koshal is due near the end of January. Rachel Kihn took over for Krishna Koshal, effective January 8. Mrs. Kihn was in grade 1 covering teaching in Mrs. Henderson’s class from September to November break.
  - iii. Educational Assistant – Leanne Strong has returned from maternity leave and also started yesterday. She has come back with reduced hours. Irene Hamm (who was in for Leanne) will pick up the remainder of Leanne’s hours and we have provided some additional time for Irene to work with our students.
- f. As I have mentioned throughout the year, we will constantly reflect on how our students are doing and make changes to support them.
  - i. Home Reading Books for Division 1 – Update
  - ii. Books were ordered before the break. They are starting to trickle in. Teachers are very pleased so thank you.
  - iii.

- g. Angel Program/Hot Lunch
  - i. A note was sent home in November letting parents know about our Angel program. We had 11 students request assistance from the Angel program. I contacted the families before the break. They were all very excited. I told them to watch for information coming home after the break and that they would need to go in fill in their orders and submit them. We would then go ahead and pay for the orders. A few families have already pair for the lunch for round 2, so we can reimburse them.
- h. Boundary Exemption process
  - i. **REQUEST TO ATTEND A NON-DESIGNATED SCHOOL**
  - ii. Effective for the 2018-19 school year, Elk Island Public Schools (EIPS) is changing the way in which students apply to attend a non-designated school. From March 1 to 15, 2018, parents of all EIPS students are being asked to pre-enroll their children online and indicate whether their child will be attending their designated school or if they wish to register at a different school.
  - iii. Acceptance at a non-designated school is based on available space—families will be advised of the outcome by April 13, 2018. Because of high enrolment numbers, some schools won't be accepting any non-designated students. Schools with closed boundaries will be identified prior to the pre-enrolment process.
  - iv. Please note that should you request a non-designated school for your child and need busing, there are fees associated with this choice. Visit [Transportation Services](#) for more information.
  - v. As part of the pre-enrolment process, parents are also asked to check and update phone numbers, email addresses, mailing address and other important data – doing so will both make sure that the Division has the most current information available and eliminate the need to fill in the paper Correction Form that has traditionally been sent home every fall. Better yet, families will be able to go online and update their child's data throughout the year as circumstances change.
- i. Kindergarten Registration and calendar for next year
  - i. Kindergarten registration opens for the 2018-19 school year on Jan. 15, 2018. (Children must be turning five on or before Dec. 31, 2018.)
  - ii. To register, simply complete the online registration form at [www.eips.ca/kindergarten](http://www.eips.ca/kindergarten).
  - iii. **NOTE:** The online registration form is available as of Jan.15, 2018—the paper version no longer exists.
- j. Accountability Pillar Survey

- i. As an annual check-up on the education system, the Accountability Pillar provides an opportunity for Alberta Education and school authorities to ensure that we are equipping students for success.
  - ii. The Accountability Pillar uses a set of 16 indicators. Data on these indicators consists of surveys of students, parents and teachers on various aspects of education quality, student outcomes such as dropout and high school completion rates, and provincial assessments of student learning.
  - iii. From January to the end of February, Alberta Education will be conducting the annual Accountability Pillar Survey.
  - iv. In January, parents of students in grade 4 will receive a survey from Alberta Education.
  - v. In February, students in grade 4 and all teachers will be completing their surveys online at school.
  - vi. All surveys are anonymous and ask questions about experiences with your school. In addition to English and French, the parent survey is available in Chinese, Punjabi, Arabic, Blackfoot, Dene, Cree, Korean, Spanish, Tagalog and Urdu.
  - vii. Your participation in the survey helps provide important information on the quality of education your child is receiving, so we encourage you to return your survey promptly.
  - viii. Survey results will be available to school authorities in May 2018, and will be reported publicly as part of their 3-Year Education Plans and Annual Education Results Reports.
- k. School Fees
- i. Bill 1 *An Act to Reduce School Fees* was put in place this past year by our government.
  - ii. Last meeting I shared our survey with all of you. We made some changes based on feedback. This is what we currently have. Please let us know if you have any questions or suggestions.
- l. Library Redesign
- i. Thank you to our Library Design Committee who have met a few times this year.
  - ii. I have been emailing with Kaley back and forth over Christmas break.
  - iii. I am excited to share 3 new drawings of our library design. We added light boxes on top of the shelves etc..... We will still be able to see some of our mobile shelving that we have now
  - iv. The cost for the shelving and soft furniture is slightly over \$50,000. We do have some money left over from previous years. I would like to put that amount toward the division one area right now. We could then decide on next steps, once we hold our Math-A-Thon at the end of January. It would depend on how much money we make.
- m. January Newsletter

- i. I will be sending home a newsletter home tomorrow or Thursday letting parents know about a few things happening in the school and district. I would like to include information on the Math-A-Thon and hot lunch so if those of you who are heading that up can stay back after the meeting, I would just like to chat for a few minutes.
        - n. Questions?
          - i. Book Covers for Home Reading?
            - 1. Ms. Hines will bring that forward next meeting?
          - ii. Link for survey on Facebook? Yes please.
8. Teacher Report – Kerri Remeika
  - a. Thank you for the breakfast, it lasted for two days!
  - b. Lots of success with the Food Bank.
  - c. Looking forward to Stuffie Day and Hot Lunch.
  - d. Questions?
    - i. No.
9. Chair Report – Krystal Grichen
  - a. Questions?
    - i. No
  - b. Questions or Comments?
    - i. Please email us and we can pass the information on.

Next Meeting is February 6<sup>th</sup>, 2018  
Adjourned by Vice Chair Krystal Grichen at 6:58 pm.

**The next regular meeting will take place on Tuesday, February 6<sup>th</sup>, 2018, with all other meeting dates being the same as the Parent Society.**

These minutes are respectfully submitted by:

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Lesley Bowman

Adopted by Council in the meeting of: February 6<sup>th</sup>, 2018

Chair, Shanna Eveleigh

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