

Pine Street Volunteer Parents Society Meeting

January 9th, 2018

The Regular Meeting of Pine Street Volunteer Parents Society was duly called and held on January 9th, 2018 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Krystal Grichen (Secretary), Lesley Bowman (Secretary), Pam Briton (Treasurer)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Trina Loucraft, Nasreen Banman, Lorena Ellsworth, Melissa Burton, Deanna Bellamy

Absent with Regrets: Shanna Eveleigh (Chair)

*Denotes partial attendance.

1. Vice Chair Krystal Grichen calls to order at 6:59pm
2. Additions to agenda?
 - a. No
3. Skip introductions.
4. Motion to approve minutes Cara Kern motions to approve, Deanna Bellamy seconds.
5. Treasurer's Report – Pam Briton
 - a. Nitza's Pizza fundraiser money went into the bank.
 - i. Bank charges us for EFTs as well.
 - ii. Too many passwords, suggestion to include a password on the form.
 - b. How much is in the Library fund?
 - i. About \$13,000 in so far, but Jeff would like to go ahead and order the Division I area and bank on funds raised from the Math-a-thon.
 - c. Questions
 - i. No
6. Hot Lunch – Krystal Grichen
 - a. Hiccup with the delivery of the January from Bev Facey folks, so we are going with Festival Catering.
 - b. Festival Catering will honor the cost of Bev Facey lunch for January, but not May.
 - c. So we are going to charge the new January orders the new costs, but Parent Society will eat the cost of the remainder.
 - d. Questions?
 - i. No

7. Library Re-design

- a. We are hearing that the funds from the existing account should go to Phase II because those were the people who raised the initial money.
- b. Perhaps we can look at the strategy a different way?
 - i. Circulation desk is a priority, perhaps things that work together?
- c. The Committee needs to make the decision themselves.
- d. Based on pricing and what makes the most sense to the Committee.
- e. What do we do with the existing tables and chairs?
 - i. We could move them around the school to some of the empty classroom next year.
 - ii. Just the north wall is \$17,000.00 for shelving. The quote of \$53,000.00 does not include all the soft furniture.
 - iii. How long does it take to install some of the pieces?
 1. Some are three weeks, some longer.
 - iv. Could we do things in phases? In a different way than how we already looked at ordering?
- f. Questions?
 - i. No

8. Fundraising & Community Building

- a. Helping Hands – Lorena Elsworth
 - i. Big thanks to all who donated for the Staff Breakfast.
 - ii. Special thanks to Nasreen.
 - iii. They have lots of projects.
 - iv. Questions?
 1. No
- b. Art Cards – Lorena Elsworth
 - i. There are three classes who handed in and are scanned.
 - ii. The deadline is February 7.
 - iii. She would like to get them in for a Mother’s Day card.
 - iv. She would appreciate a mention at the Staff Meeting.
 - v. Questions?
 1. No.
- c. Yearbook – Cara Kern
 - i. Still 67 books sold and fundraising of \$97.15.
 - ii. Some staff photos are coming in.
 - iii. Please post an update on Facebook.
 - iv. Questions:
 1. No
- d. Apparel – Darrel Bradley
 - i. All done and delivered the first week of December.
 - ii. All the sizing and accounting was correct and it went well.
 - iii. The money was transferred to the school.
 - iv. Do we still have a plan for Pink Shirt Day in February?

1. Yes, but we can keep it more general this year as many of the kids are leaving and could then use their shirts again.
 2. Costs really change based on printing rather than number of shirts.
 3. Darrell will pick a logo and keep things going on the sales.
- v. Questions
1. No.
- e. Bottle Drive – Darrel Bradley
- i. Things went well and thanks to Jeff and Darren for helping.
 - ii. Posters from Ms. Stevens and the Student Council doing the ballots and helping out.
 - iii. They will have a number by the next meeting.
 - iv. Gift card draw was done on Monday with Ms. Stevens and they gave the gift cards.
 - v. Question regarding what the funds are for? But we have ongoing technology needs that we can use the money for.
 - vi. Questions?
 1. No.
- f. Nitza’s Pizza – Mary Sorobey
- i. So far, she has sold 307 vouchers that we got about \$1200 for.
 - ii. Pretty good return for a pretty low effort fundraiser.
 - iii. Questions?
 1. No
- g. Math-A-Thon – Lesley Bowman
- i. The sub-committee met on Sunday to discuss.
 - ii. The letter will go out this week or next.
 - iii. The math-a-thon will occur on January 26, all donations will be back by February 5, and we will announce winners on February 15.
 - iv. Dates for the pizza parties and other ‘in school’ prizes will be determined this week.

MOTION: Lesley Bowman motions to approve the list of prizes as is but replacing the ‘Fun Park’ passes with Single Admission Cineplex passes, Jacklyn Pivovar seconds.

11 in favour

3 non voting

CARRIED

MOTION: Jacklyn Pivovar motions for a \$1500 budget for the Math-a-thon, Nasreen Banman seconds.

11 in favour

3 non-voting

CARRIED

v. Questions

1. No.

9. Tools for Schools

- a. Staples only offers in school pick up, School Solutions only does home delivery.
 - i. School Solutions now charges a flat rate of \$10 per family.
- b. Have we contacted Write On? No, not yet.
- c. Please contact Write On and see what they have for pricing.
 - i. Get a product guide from them for pricing.
- d. Staples also only had two lists, however, School Solutions had a more variable list of supplies.
- e. If we do it through the school, it cannot be a fundraiser, however, if it goes through the Society it can be a fundraiser.
- f. Questions
 - i. No.

10. Darrel mentioned that he knows the owner of Wild Wing in Sherwood Park will offer 10% off for January.

- a. Ask him to sponsor the luncheon for the Math-a-thon? It is a possibility.
- b. Questions
 - i. No.

11. Vice Chair Krystal Grichen declared the meeting adjourned at pm.

12. The next regular meeting will take place on February 6th, 2018 at 6:30 pm.

These minutes are respectfully submitted by:

Secretary, Lesley Bowman

Adopted by Society in the meeting of: February 6th, 2018

Chair, Shanna Eveleigh

DRAFT