

Pine Street Parent Council Meeting February 6, 2018

The regular meeting of Pine Street Parent Council was duly called and held on February 6th, 2018 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Krystal Grichen (Secretary), Lesley Bowman (Secretary)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Cara Kern, Nasreen Banman, Mary Sorobey, Deanna Bellamy, Lorena Ellsworth

Special Guests: Trina Boymook, Trustee, Elk Island Public School, Board Chair

Absent with Regrets: Shanna Eveleigh (Chair), Pam Briton (Treasurer)

*Denotes partial attendance.

1. Vice Chair Krystal calls to order at 6:34
2. Treaty Six Introductions – Jeff Huculak
3. Introductions
4. Additions to agenda:
 - a. Potential to move the date of Council & Society meetings to the second week of the month.
 - i. The first week of the month is great for consistency, but the meeting happens right before the Staff Meeting and there are some items Jeff would like to discuss at Council, but he needs to tell the Staff as well.
 - ii. We have scheduled the meetings for the remainder of the year, but we will look at moving the date of meetings for the 2018/2019 year.

5. Approval of December Minutes

MOTION: Nasreen Banman motions to accept January minutes, Cara Kern seconds.

IN FAVOUR: 7

NON-VOTING: 4

CARRIED

6. Trustee Report- Trina Boymook

- a. At the Board Retreat held on January 11 and 12, the Board reviewed Policy 1 Division Foundational Statements as a new Board, the Board also reviewed the District Education Plan and decided to make no modifications to it. It will remain in place for the next four years. The Board also reviewed its advocacy plan and

have made modifications and had decided to strike a subcommittee to support the Board's advocacy efforts. The advocacy efforts will focus on the following:

- i. Transportation Funding Formula and 2.4 km.
 - ii. Reserves – Build awareness for the need and use of reserves.
 - iii. Education Funding with a focus on sustainability, erosion of dollars and spending power over time with the outcome to maintain public support for education to remain a priority for the government.
 - iv. Collaborative approach to supporting student and family wellbeing.
 - v. Relevancy of locally elected school boards and school board autonomy.
 - vi. Alberta Education vision and direction.
 - vii. Infrastructure Process and Management.
 - viii. Future school planning.
 - ix. Opportunities and challenges of urban/rural schools.
- b. At the January 25, 2018 Board meeting, the Board approved the sponsorship of one school council member per school, to a maximum of 12 to attend the Alberta School Councils' Conference and AGM, April 20-22, 2018, and that the deadline for submission align with the ASCA conference registration timeframe.
 - c. Invitations have recently gone out to future parents of Davidson Creek Elementary. The meeting will focus on establishing a society for the new school. The meeting will be held in the EIPS Boardroom on February 21, 2018 at 6:00 pm.
 - d. Alberta Education Accountability Pillar questionnaire has been sent out to parents of grade 4, 7, and 10 students. We encourage parents to complete these surveys. The results provide both the school and EIPS important information that will be used to guide school improvement planning.
 - e. Friendly reminder that pre-enrolment and data verification is coming up. Parents will be asked to complete their student(s) enrolment for the 2018/2019 school year and validate information from March 1-15, 2018. The new pre-enrolment process will eliminate the need to have a separate boundary exemption request process. The ability to choose a non-designated school is built into the pre-enrolment process. If you are considering registering your student at a non-designated school, you must complete the pre-enrolment within this 2-week time period. No request after March 15 will be accommodated. Please set alarms so you don't miss your window of opportunity.
 - f. Questions?
 - i. No.
7. Administration Report
- a. Welcome & Introductions
 - b. Kudos
 - i. Thank you to Parent Council for organizing Hot Lunch on January 26 and for your work with the Math-A-thon.
 - c. Staffing Update
 - i. At our January school council meeting, I shared that we hired Jennifer Magnusson as our half-time Literacy Support Teacher (Monday – Friday mornings). She has since resigned. Jennifer's husband had a job

- opportunity so they moved to BC. Her last day was January 26, so she was only here for a few weeks. We are currently in the process of looking at other ideas to add support for our students with whom she was working.
- ii. We have a few more teachers who are expecting babies and will be going on maternity leave. Mrs. Oslanski (Gr. 1), Mrs. Wheeler (Gr. 4) & Mrs. Comeault (K)
 - iii. We advertised all the jobs at once, so that we could ensure we had staff in place and allow for a smooth transition to benefit students and staff. We had interviews last week as well as this week.
 - iv. Mrs. Oslanski (Gr. 1) – She is not due until March 13, but has been off on medical leave since January 26. I am pleased to announce that we have hired Mrs. Wendy Muscarella from now until the end of June. Wendy Muscarella’s first day was this Monday.
 - v. Mrs. Wheeler (Gr. 4) – will most likely work until the middle of March
 - vi. Mrs. Comeault (K) – will most likely work until Spring Break
 - vii. We are just completing reference checks for the other two positions and hope to have things sorted out this week.
- d. Important Dates/Deadlines/School & District Information
- i. I sent home a newsletter home in January. In there, was information and pictures regarding our Library Redesign, registration process (including kindergarten), hot lunch, Fees Survey, Accountability Pillar Survey and both kindergarten and district calendars for 2018-19.
- e. Enrollment numbers for 2018-19
- i. A lot of time, work and planning have already gone into next year. We will have a better idea of our student enrollment numbers by the end of March (after the March 15 deadline for parents to register).
 - ii. Current kindergarten registrations for next year = 37 total (5 of the 37 are outside of our designated area)
 - iii. I will be sharing some possible scenarios with staff tomorrow regarding the number of classes at each grade.
 - iv. At this time, I anticipate we will have anywhere between 300 - 325 students.
- f. School Fees Survey Results (Shelby will present results)
- i. 36 responses, perhaps less than we expected.
 - ii. Any feedback is valuable and most respondents indicated a preference to continue swimming lessons.
- g. Library Redesign
- i. Considering the scope of this project, I feel things are moving along well.
 - ii. We have had numerous conversations and meetings with Facilities and Schoolhouse products. We also visited a few schools to get different ideas.
 - iii. This week or next week we hope to order the following items (See diagram). A, B, C, D, E and H. E will be purchased with money from the school budget, as I feel it is important to ensure all of the money that was raised in previous years was used specifically for student-related furniture

- and seating. We are also going to purchase some chairs and wiggle stools as well. We were able to get a better deal on pricing by using similar manufacturer for some of the soft seating.
- iv. I am just waiting for a revised quote. The total cost for A, B, C, D, H and some other soft seating will be about \$ 28 000.
 - v. Timeline (Not 100% sure):
 - vi. A, B, C, D will take about 12 weeks. I think we will have it installed around end of April or early May (Hopefully).
 - vii. H and other soft furniture should be delivered before Spring break (hopefully)
 - viii. E (teacher desk) should be before Spring Break as well.
 - ix. Now that we have a better idea of how much money we have raised, we can look at our budget and plan “next steps”. I’m very excited. I think this will be great for our school community. I think kids are really going to love it!
- h. Parent/Teacher/Student Conferences
 - i. March 20 and 21 4:00pm – 7:00pm
 - i. Community Garden
 - i. A group of Sherwood Heights residents has gathered together to submit a community garden application to Strathcona County for Cottonwood Park! They feel this is an exciting opportunity to connect residents and build community through a community garden. As such, they contacted Pine Street School to see if there might be interest in partnering with them. One potential location the committee has chosen is just across the street from the school, which could make for excellent student access.
 - ii. I believe they were going to reach out to the Parent Society to explore interest and the opportunity to collaborate.
 - iii. We will discuss this at our staff meeting tomorrow. I think it’s a great idea. Thoughts?
 - j. Book Covers for Home Reading?
 - 1. Ms. Hines will bring that forward next meeting?
 - ii. Questions? No.
8. Teacher Report – Kerri Remeika
- a. Thank you to all parents for Math-a-thon.
 - i. Challenging to get kids on board, but seems successful.
 - b. Questions?
 - i. No.
9. Nutrition Protocol Discussion – Deanna Bellamy
- a. Suggestion to look over the policy every few months to support the AP.
 - i. Add to agenda for May meetings.
 - ii. We will add Nutrition Policy as an agenda item on future meetings to keep the policy top of mind, encourage conversation, and share our successes and challenges.
 - b. We did not choose to do a sub-committee

- i. This could be an opportunity for someone to head the committee on our Council.
 - ii. Do we have a plan or a strategic goal to have something to work towards?
 - iii. Do we need to lead from Parent Council to model these goals?
 - c. Improvements over the years in Pine Street, but we still have a ways to go.
 - i. We can continue to work towards our informal goals.
10. Chair Report – Shanna Eveleigh
- a. ATA Report – presented by Deneen Zielke, President, ATA Local 28.
 - i. Deneen presented the ATA Report. Highlights include:
 - 1. Professional Development Area Conference: The ATA is currently looking at a review of teacher conferences and how best to meet member’s needs.
 - 2. Attended a professional learning session on the use of social media and mental health. There was a lot of conversation around how these issues affect children and how they can be supported.
 - 3. The Diversity Equity and Human Rights committee is planning a book reading around the novel entitled, *Lullabies for Little Criminals*, which shines a light on the lives of children growing up in poverty.
 - b. ASCA Conference and AGM is coming up from April 20-22, 2018. We will discuss the Resolutions at the next meeting and I will present them in March. The focus of the conference this year is Mental Health.
 - c. Caregiver Education Sessions are taking place from January to May, hosted by Alberta Health Services. Sessions are free and cover a variety of topics such as ‘Breaking the Cycle of Anxiety’, ‘Supporting Self-Regulation in Elementary School Children’, and ‘Keeping Scattered Kids on Track’.
 - d. Tracy Cyca, a COSC member from Ecole Campbelltown’s school council extended an invitation to all EIPS parents to attend an upcoming Saffron Centre presentation entitled, ‘Cyber World: A Parent’s Guide to Raising Healthy Digital Citizens’. The presentation will take place at Campbelltown at 6:30 pm on February 13.
 - e. As we are all aware, Kindergarten Registration is open and is online only. Returning students will be pre-registering in March as well. The online registration includes an option for boundary exemptions. This is a work in progress and the first year for EIPS to do all registrations online.
 - f. We had a very informative presentation from Superintendent Mark Ligouri about High School Redesign. There were numerous questions and answers discussed and it was all great information. There is a lot of information on the subject, and it might be a bit far off for some of us with younger students, but it does impact us and will continue to do so in the future, so it is worth knowing about. We can arrange for someone to come in to discuss further, if there is more interest.
 - g. Questions?
 - i. No
 - h. Questions or Comments?
 - i. Please email us and we can pass the information on.

Next Meeting is March 6, 2018

Adjourned by Vice Chair Krystal Grichen at 7:36 pm.

The next regular meeting will take place on Tuesday, March 6th, 2018, with all other meeting dates being the same as the Parent Society.

These minutes are respectfully submitted by:

Lesley Bowman

Adopted by Council in the meeting of: March 6th, 2018

Chair, Shanna Eveleigh