

Pine Street Parent Council Meeting

April 3rd, 2018

The regular meeting of Pine Street Parent Council was duly called and held on April 3rd, 2018 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Krystal Grichen (Secretary), Pam Briton (Treasurer)

Administration: Jeff Huculak (Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

Parents: Cristy McMorran, Darrell Bradley, Deanna Bellamy, Trina Loucraft, Cara Kern, Lorena Ellsworth

Special Guests: Trina Boymook (Trustee)

Absent with Regrets: Lesley Bowman (Secretary), Shelby Hines (Assistant Principal)

*Denotes partial attendance.

1. Chair Shanna Eveleigh calls to order at 6:30pm
2. Treaty Six Introductions – Shanna Eveleigh
3. Introductions
4. Additions to agenda:
 - i. No.

5. Approval of March Minutes

MOTION: Cara Kern motions to accept March minutes, Krystal Grichen seconds.

IN FAVOUR: 9

NON-VOTING: 4

CARRIED

6. Trustee Report- Trina Boymook
 - a. Minister has decided to keep the 2.4 km service limit in place for the 2018/2019 school year while he does further consultation with parents and Boards. It is anticipated that the Regulations covering the criteria for student transportation eligibility will be released in early fall, giving Boards and families a year to prepare.
 - b. At the March 15, 2018 Board meeting, the Board approved the Three Year Capital Plan. Modernization of Sherwood Heights remains as our number one priority, with the modernization of Pine Street as third priority. We are requesting a cluster study of Sherwood Heights, Ecole Campbelltown and Pine Street. The cluster study will help determine the desired capacity at each respective school and inform future decision of the Board.

- c. Also, on the March 15 Board meeting, the Board approved an amendment to a communicating student achievement for Grade 7-12 motion that was passed on April 2007. The motion to repeal and replace THAT in Grades 7-9 percentage grades will be assigned for core courses and letter grades for complimentary courses; and THAT in Grades 10-12 percentage grades will be assigned for all courses; and THAT a motion of the Board shall be required to change this practice. The motion has been embedded within AP360. This will ensure that everyone is clear of the expectation when it comes to communicating student achievement for Grades 7-12 and who owns the authority to change the practice.
 - d. Provincial budget came out on March 22. Given the financial climate it was a good news budget for Education. The Board amended its meeting schedule to accommodate additional meetings that will be required to meet the various timelines of the budgeting process. School's budget allocations will be approved at the meeting being held on April 26.
 - e. Questions?
 - i. No.
7. Administration Report
- a. Welcome & Introductions
 - b. Kudos
 - i. Thank you to Parent Council for their efforts with Hot Lunch – Subway on March 16.
 - ii. Thank you for the wonderful supper on March 20 at PTS conference. It was a great treat.
 - c. Survey Update
 - i. EIPS Parent Survey was open from March 5 – 23.
 - ii. We also had Chromebooks set up during our Parent/Teacher/Student Conference evenings so parents could complete the survey. I have not yet seen the results for that.
 - d. Staffing Update
 - i. Mrs. Comeault (K) is now on maternity leave. Ms. Shari Olsen's first day was today – Tuesday, April 3.
 - e. Pre-enrolment Process
 - i. Process took place from March 1-15.
 - ii. Of the approximately 15 300 students in the system, 13 957 completed the pre-enrolment process (91 per cent).
 - iii. Pine Street had about an 88% success rate. Susan and Lisa contacted all the families (about 73 students) who had not pre-enrolled their children to find out what school they were going to attend in the fall.
 - f. District Programs – PALS (Play and Learn at School)
 - i. PALS Program – I mentioned at our last meeting Pine Street school will be home to all of the PALS program for Sherwood Park next year.
 - ii. Students attend Mondays – Thursdays in the morning or afternoon. Class sizes are small (usually 10-12 students, one teacher, 2 Educational Assistants, and access to speech pathologist and occupational therapists.

- iii. I also showed a short PALS video last meeting. We will most likely have 6 PALS classes next year.
 - iv. More information to come. (Current PALS sites in Sherwood Park are: Glen Allan, Brentwood and Millshaven.
- g. Enrolment
- i. Our current numbers for next year (not including PALS) are:
 - 1. Kindergarten = 41
 - 2. Grade 1 = 32
 - 3. Grade 2 = 37
 - 4. Grade 3 = 50
 - 5. Grade 4 = 50
 - 6. Grade 5 = 47
 - 7. Grade 6 = 46
 - ii. Current Projected Enrolment (Based on Numbers that we have registered) = 303
 - iii. This does not include the PALS classes. I am anticipating we will probably have 6 PALS classes.
- h. Possible Grade Configuration for 2018-19 School Year
- i. Grade/Class Class Size
 - 1. K- 21
 - 2. K -20
 - 3. 1 -22
 - 4. 1/2 -23 (10/13)
 - 5. 2- 24
 - 6. 3- 25
 - 7. 3- 25
 - 8. 4- 25
 - 9. 4- 25
 - 10. 5- 24
 - 11. 5- 23
 - 12. 6- 23
 - 13. 6- 23
 - 14. Total # Students 303
 - 15. PALS (Expect around 60)
 - i. Questions?
 - i. No.
 - j. Staffing
 - i. Prior to the break I spoke with all teaching staff and let them know if I had a position for them last year. Teachers who have been identified for surplus will be able to start applying for jobs beginning next week.
 - ii. All teachers who have a continuous contract will have a position next year, however, it may not be at Pine Street.
 - iii. Near the end of April or in early May, I will be letting Classified staff know if they will have a position at Pine Street or not. The same applies to

them. Classified staff who are declared surplus will need to apply for a position at other schools.

- iv. As I stated at our March School Council meeting, we have a very dedicated, professional and caring staff. They work hard and do many terrific things for our kids. Just as there is anxiety among parents and kids about changes, there is anxiety with our staff. I have been very transparent with staff since the beginning of the year and I am working with all staff and HR to ensure a smooth transition.

k. School Fees & Field Trips

- i. There were some changes made by the government regarding Field Trip (Activity) fees and how much we can charge. The government has now stated that “Activity Fees (Field Trips):
- ii. Fees can be increased greater than 5% if at cost recovery and will require an explanation as to the reason for the increase.”
- iii. We shared the results from the Fees Survey with staff. Teachers are looking at adding some new field trips, looking at having more “out of school field trips” as was suggested in the survey. They are working hard to get the “best bang for our buck” while providing students with high quality field trips.
- iv. Teachers are still working on booking field trips for next year. We should have them done this week.
- v. We plan to have swimming once again. This will be a separate fee.
- vi. Lunch fees will stay the same. \$100/child per year.
- vii. Our kindergarten students will also pay lunch fees. This was not charged in the past. Family Rate is \$ /per year.
- viii. The school will be purchasing agendas for next year. We may have an optional fee, but all students will receive an agenda.
- ix. As such, I do not have final numbers for you tonight. If anyone has any concerns about that, I can provide School Council with a revised set of fees later this week or early next week.

l. Library Redesign

- i. Our Wiggle stools arrived before the break. As you can see, more shelves have been removed and the wall has been painted. I spoke with our
- ii. Representative, Kaley, this morning. The tentative delivery date is the end of April.
- iii. At our last meeting provided Pine Street Parent Society with the total cost and have asked for that amount to be covered, with the school covering the cost of the librarian’s desk. We can discuss this at our Parent Society meeting later tonight.
- iv. Questions?

1. No.

8. Teacher Report – Lorna Magnan

- a. March 22 – Dancorama completed, was in newspaper
- b. April 4 – PJ day
- c. April 10 – Div II track at Butterdome

- d. April 18 – ADHD session at PNE – on PNE website, need to register
 - e. April 24 – Kindy info night, 6:30pm, parents only
 - f. April 25 – School and class photos, order forms to come home soon
 - g. May 2 – Volunteer lunch, invites to come home soon
 - h. Questions?
 - i. No.
9. Chair Report – Shanna Eveleigh
- a. P18-01: Concerns with wording of “we request”: ALL employees and volunteers may be difficult in cases where volunteers are rare. 1 for, 8 against
 - b. P18-02: 9 for, 0 against
 - c. P18-03A: needs to be more specific, missing information regarding when the screening occurs (pre-Kindy, Kindy). 9 for, 0 against
 - d. P18-03B: 9 for, 0 against
 - e. P18-03C: 9 for, 0 against
 - f. P18-04: consider the “request” and “further request” to be split apart. 0 for, 8 against, 1 abstain
 - g. P18-05: 5 for, 4 against (some confusion on wording)
 - h. P18-06: 0 for (as worded), 2 for (with wording changes), 7 against
 - i. Questions/Comments?
 - i. No.

Next Meeting is May 1, 2018

Adjourned by Chair Shanna Eveleigh at 7:00pm.

The next regular meeting will take place on Tuesday, May 1, 2018, with all other meeting dates being the same as the Parent Society.

These minutes are respectfully submitted by:

Lesley Bowman

Adopted by Council in the meeting of May 1, 2018

Chair, Shanna Eveleigh

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