

## **Pine Street Parent Council Meeting**

### **June 5<sup>th</sup>, 2018**

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The regular meeting of Pine Street Parent Council was duly called and held on June 5<sup>th</sup>, 2018 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

#### **In Attendance:**

**Executive:** Shanna Eveleigh (Chair), Krystal Grichen (Vice Chair), Lesley Bowman (Secretary)

**Administration:** Jeff Huculak (Principal), Lorna Magnan (Teacher Representative), Kerri Remeika (Teacher Representative)

**Parents:** Cristy McMorran, Darrell Bradley, Deanna Bellamy, Trina Loucraft, Cara Kern, Lorena Ellsworth

**Special Guests:** Trina Boymook (Trustee)

**Absent with Regrets:** Pam Britton (Treasurer)

\*Denotes partial attendance.

1. Chair Shanna Eveleigh calls to order at 6:31pm
2. Treaty Six Introductions – Shanna Eveleigh
3. Introductions
4. Additions to agenda:
  - i. No.

5. Approval of May Minutes

MOTION: Cara Kern motions to accept May minutes, Krystal Grichen seconds.

IN FAVOUR: 13

NON-VOTING: 4

CARRIED

6. Voting For Council
  - a. Only voting for Chair, Vice Chair, Secretary – Treasurer is Society
  - b. Explanation of the positions and voting procedures.
  - c. Chair - Krystal Grichen nominates Lesley Bowman for Chair and Cara Kern seconds.
    - i. Lesley Bowman is in by acclimation.
  - d. Vice Chair – Lorena Ellsworth nominates Nasreen Banman for Vice Chair, Trina Loucraft Seconds.
    - i. Nasreen Banman is in by acclimation.
  - e. Secretary – Cara Kern nominates Lorena Ellsworth for Secretary, Nasreen Banman seconds.
    - i. Lorena Ellsworth is in by acclimation.

7. Trustee Report- Trina Boymook
  - a. On April 27, Chair Boymook attended an EIPS professional learning session regarding the pass system.
  - b. On May 2, Chair Boymook and trustee Annette Hubick attended the EIPS Celebrating 2017/2018 Wee Reads event.
  - c. On May 5 she and trustee Harvey Stadnick took part in the Industrial Heartland Tour. Highlights included presentations from the local business community, tours of the new refinery in Sturgeon County and the greenhouse in Bruderheim, and details about the partnerships formed within the region. Chair Boymook thanked council from the Town of Gibbons for the invitation.
  - d. On May 7, EIPS celebrated Driver Appreciation Day. Trustees and staff attended various schools and transfer sites to thank EIPS bus operators for the work they do to ensure the safety of students.
  - e. On May 9, Chair Boymook attended a roundtable luncheon hosted by Alberta's children's services minister. Topics discussed: an overview of the province's focus, emerging trends, current systems in place and challenges moving forward. Chair Boymook thanked Annie McKittrick, the member of the legislative assembly for Sherwood Park for the invitation.
  - f. On May 22 she and Vice-Chair Heather Wall joined students from SouthPointe School during a Seniors and Youth Networking Communities event.
  - g. On May 27, she attended the Bev Facey High School graduation ceremony on behalf of the Board of Trustees.
  - h. On May 28, she attended the third annual Invention Convention hosted by F.R. Haythorne Junior High.
  - i. Questions?
    - i. No.
8. Administration Report
  - a. Welcome & Introductions
  - b. Kudos
    - i. Thank you to Parent Council for all of your work this year. Please enjoy some pizza as a small thank you for all that you do to make our school a wonderful place to be.
  - c. Parent Council/Parent Action Society Room
    - i. Right now, Parent Council/Parent Action Society does not have a designated space. We have decided that Parent Council/Parent Action Society can use FS-140 (room in the grade 6 wing) next year.
    - ii. Note: There is a washroom (with a separate door) in the room. This is a rather large washroom. Some of our PALS kiddos may need to be changed, so we are putting in a change table and a bit of storage for Educational Assistants.
  - d. Write-On Stationary
  - e. Communication to Parents
    - i. A newsletter was sent home on Friday with all students. I decided to send home a paper copy with each student because I wanted to ensure that everyone received important information about June as well as next year.

- ii. Items in the newsletter included:
  - 1. June Calendar, including specific dates for year-end
- f. Classroom Configuration & School Staff for 2018-19
- g. Enrolment/Class Configuration/Staffing for 2018-19 School Year:

Grade/Class	Teacher
PALS	Mrs. Shauna Birtles
PALS	Mrs. Rachelle Gagnon
PALS	Miss Elissa Lyttle
Kindergarten – Group A	Ms. Jennifer Appleby
Kindergarten – Group B	Ms. Jennifer Appleby
Grade 1	Mrs. Jocelyne Kavalinas
Grade 1/2	Mrs. Lorna Magnan
Grade 2	Mrs. Wendy Forbes
Grade 3	Mrs. Pegi Brown
Grade 3	Mrs. Kerri Remeika
Grade 4	Mrs. Debbie Bessette
Grade 4	Ms. Heather Ferguson
Grade 5	Mrs. Deneen Zielke
Grade 5	Mrs. Heather Weber
Grade 6	Mrs. Cheryl Hawryluk
Grade 6	Mrs. Heather Lockwood
Music (K – Grade 3)	Mrs. Michelle Vetro
Music (Grades 4 – 6)	Mrs. Linda Kerr
Counselor	Mrs. Suzanne Stevens

Assistant Principal Ms. Shelby Hines  
 Principal Mr. Jeff Huculak

Educational Assistants

Mrs. Janet Alty (PALS), Ms. Anne Bohach (PALS), Mrs. Janelle Caldwell, Mrs. Denise Conrad, Mrs. Keltie Herzog (PALS), Mrs. Tracy Kent (PALS), Mrs. Linsey Marwick, Mrs. Nikki Rufenack (PALS), Mrs. Leanne Strong, Ms. Dawn Sutton (PALS), Mrs. Louise Wall, Mrs. Mellissa Willisko, Mrs. Heather Wright

Office Staff and Library

Mrs. Lisa Leitch (Office), Mrs. Lisa Waselenkoff (Office), Mrs. Darlene DeMarco (Library)

- h. Questions?
  - i. No.
- 9. Teacher Report – Lorna Magnan
  - a. Thanks for all your help this year.
  - b. Looking forward to next year.
  - c. Questions?
    - i. What is the grade 1-4 assembly?

1. A get together for the students because of the changes coming up next year.
2. Thank the kids and wish them and the staff all the best next year.
3. Parents are welcome to attend – June 28

10. Chair Report – Lesley Bowman

- a. Thank you for your support this year and I am looking forward to working with many of you next year.
- b. Thank you to our outgoing Council and Society for your hard work and dedication.
- c. I am hoping to bring in some presentations this year and welcome any suggestions or feedback. I will continue to attend COSC and ASCA meetings and opportunities and look forward to sharing that information with you.
- d. Questions/Comments?
  - i. What is COSC and what is ASCA?
    1. Committee of School Councils is our Division level representation as School Council.
    2. ASCA is the Alberta School Council Association and is our provincial level representation.
  - ii. No.

Next Meeting is September 12, 2018

Adjourned by Chair Shanna Eveleigh at 7:11pm.

**The next regular meeting will take place on Tuesday, September 12, 2018, with all other meeting dates being the same as the Parent Society.**

These minutes are respectfully submitted by:

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Lesley Bowman

Adopted by Council in the meeting of September 12, 2018

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Chair, Lesley Bowman