

Pine Street Parent Council Meeting

February 7th, 2017

The regular meeting of Pine Street Parent Council was duly called and held on February 7th, 2017 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Krystal Grichen (Vice Chair), Pam Briton (Treasurer), Vanessa Bower (Secretary)

Administration: Evelyn Gaudet (Principal), Shelby Hines (Assistant Principal), Lorna Magnan (Teacher representative)

Parents: Lesley Bowman, Trina Loucraft

Absent with Regrets: Trustee Barb McNeill (Elk Island Public School Board Trustee for Sherwood Park)

Meeting was called to order at 8:21p.m. by Chair, Shanna Eveleigh.

- 1. Attendance and Introductions**
- 2. Welcome, Treaty 6 Acknowledgment and Guiding Principles**
 - a. Noted during Society meeting.
- 3. Additions to the Agenda for Next Meeting**
 - a. none
- 4. Approval of Previous Meeting Minutes**

MOTION: Lesley Bowman moved to accept minutes from the meeting on January 10th, 2017 as circulated. Vice Chair Krystal Grichen seconded. CARRIED

- 5. Trustee Report**
 - a. Trustee Barb McNeill absent with regrets. At the Ministik school closure meeting. Chair Shanna Eveleigh presented her report.
 - b. **FEBRUARY – EVENTS/MEETINGS/WORKSHOPS:**
 - **February 1st** – The boundary exemption request process for the 2017–2018 begins Feb. 1, 2017 and ends April 7, 2017. There is no secondary or late process. For information related to the exemption process – full details are posted on the EIPS website.

- **February 7th and 15th** - Consideration of School Closure – Ministik School Public meetings will be held on **February 7 and February 15** at Ministik School (21246 Highway 14, Strathcona County) – doors open at 6:00 pm, meeting commences at 6:30 pm each evening.
 - **February 8th and 16th** Davidson Creek Attendance Boundary Options On behalf of EIPS, Stantec Corporation will be hosting two Open Houses - **February 8th and 16th** at Lakeland Ridge School – to present options for attendance boundaries for the new school being built in Davidson Creek and seek feedback from parents, students and community members.
 - **February 9th – 10th** – Northern Alberta Teachers’ Convention – Edmonton. Throughout the two days EIPS certificated staff attend a wide variety of professional development sessions.
- c. **ITEMS FROM JANUARY 2017 EIPS BOARD MEETING:**
- The Board approved sponsoring the registration fee for up to one school council member from each EIPS school to attend the Alberta School Councils’ Association (ASCA) Conference and Annual General Meeting being held in Edmonton on April 28-30.
- d. **SCHOOL STATUS REPORT:**
- The Board received for information the School Status Report for the 2016–2017 school year. The report identifies enrollment numbers, school utilization rates and per-student costs within the Division. The data is presented by geographic sectors and on a five-year comparative basis to ensure analysis is based on long-term trends and not on isolated incidences.
 - Highlights from the report include:
 - The average cost per EIPS student is \$7,350.
 - EIPS currently has 19 schools operating above the \$7,350 per-student average.
 - The Division’s utilization rate is 74 per cent—down by two per cent from the previous year.

6. Administration Report

- a. Principal Evelyn Gaudet presented the following report.
- b. Encouraging parents to attend the upcoming Boundary Update Public sessions being offered at Lakeland Ridge school on February 8th and 16th.
- c. Monitoring the ECS kindergarten registrations. Currently at 52 which is down from previous year. We may need to look at whether we will have 4 classes.
- d. CASL – Canada’s Anti-Spam Legislation:
 - i. Canada’s Anti-Spam Legislation was first introduced approximately 2 years ago, however as of July this year, explicit consent is required otherwise large penalties can be faced. EIPS are acting in accordance with this legislation. The Division must be given direct consent to continue to email its families in case there was any commercial content.

- ii. On February 15th, a message from EIPS will be sent via email with the option to subscribe or unsubscribe from school and Division generated emails. To remain on the EIPS distribution list, each email address must respond and “subscribe”. If you do not respond or “unsubscribe”, you will no longer automatically receive school and Division generated emails about newsletters, events, and parent engagement opportunities because those emails could potentially contain promotional or advertising content (Hot Lunch, fundraisers, yearbooks, dance/movie tickets, field trips, etc.).
- iii. Parent emails regardless will continue to receive emergency messaging and emails pertaining to attendance matters.
- iv. A 2nd notification will go out on February 22nd as a reminder and by March 1st, you will have been required to subscribed in order to be placed on a new distribution list. Parents can continue to subscribe after that time.
- v. School fee invoices will no longer be sent in .pdf via email. Alternatively, link to PowerSchool can be provided or printed out at the school.
- vi. If you wish to add new emails or changes, updates need to be provided and those addresses need to subscribe.
- vii. A message will go out on Synrevoice to parents as a reminder and posted clearly on our website.

Q: If a parent is not subscribed, can a teacher still email that parent?

A: A teacher can email a specific parent any non-commercial information but nothing pertaining to things like a fundraiser or payments for things, etc.

Q: Teachers often give a reminder via Apps? Are those still acceptable?

A: Yes, but only if the parent has subscribed when they first sign up for the App.

- e. Request to change May’s monthly meeting date due to a scheduling conflict.

MOTION: Vice Chair Krystal Grichen moved to change May’s meeting date from Tuesday, May 2nd to the new meeting date of Tuesday, May 9th, 2017. Lesley Bowman seconded. CARRIED

7. Teacher Liaison Report

- a. Lorna Magnan – nothing to report

8. Chair Report

- a. Chair, Shanna Eveleigh presented
- b. Boundary Review- Feb 8 and Feb 16 at Lakeland Ridge, Babysitting available.
There will be results from the survey along with draft boundaries for comment.

School board trustees, EIPS admin and Transportation will be there for discussion.

ACTION: Secretary Vanessa Bower to post a reminder to parents on Facebook page and Pine Street parents Facebook group.

- c. Consultation for Closure of Ministik- Feb 7&15, babysitting available
 - i. Ministik School Parent Council has requested other school councils send a letter template provided) on their behalf in support of keeping Ministik school open. Council agreed.

Q: Why is the school closing?

A: Fiscal responsibility & financial reasons (operating and renovation costs).

ACTION: Chair Shanna Eveleigh to send letter on Council's behalf indicating our support of keeping Ministik school open.

- d. Boundary exemption started Feb 1 and will continue until April 7. No late forms will be accepted.
- e. EIPS Board has approved sponsorship for 1 person from every parent council to attend the ASCA conference for this year.
- f. Minister of Education has stated that PAT's for 6 and 9 will no longer be an exact day but a window of time instead. EIPS will determine date and time these are to occur within the window.
- g. New traffic safety website: www.schooltrafficsaftey.com
There is a traffic plan for each school-Pine Street already has one. There is also going to be a motion at the next council meeting about changing the school zones to be all day.
 - i. Noted school has no specific plan to our knowledge other than just for parking.
- h. Had a "Get Cyber Safe" presentation by Cst Helgeson. Great presentation and is done to schools, parents, groups, etc. Chair Shanna Eveleigh provided a brief synopsis of the presentation.

9. Next Meeting

Chair Shanna Eveleigh declared the meeting adjourned at 9:11 p.m.

A special resolution meeting will take place on Tuesday, February 21st, 2017.

The next regular meeting will take place on Tuesday, March 7th, 2017.

These minutes are respectfully submitted by:

Transmitted Electronically

Secretary, Vanessa Bower

Adopted by Council in the meeting of:

Chair, Shanna Eveleigh

DRAFT