

Pine Street Parent Council Meeting

March 6th, 2018

The regular meeting of Pine Street Parent Council was duly called and held on March 6th, 2018 in the Library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Shanna Eveleigh (Chair), Krystal Grichen (Secretary), Lesley Bowman (Secretary), Pam Briton (Treasurer)

Administration: Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Kerri Remeika (Teacher Representative)

Parents: Cara Kern, Nasreen Banman, Deanna Bellamy, Sukhjinder Clark, Darrell Bradley, Sara Grunniger, Trina Loucraft, Kari Albrecht, Shanna Ramage

Absent with Regrets: Trina Boymook, Trustee, Elk Island Public School, Board Chair

*Denotes partial attendance.

1. Chair Shanna Eveleigh calls to order at 6:34
2. Treaty Six Introductions – Shanna Eveleigh
3. Introductions
4. Additions to agenda:
 - i. No.
5. Approval of February Minutes

MOTION: Cara Kern motions to accept February minutes, Deanna Bellamy seconds.

IN FAVOUR: 13

NON-VOTING: 3

CARRIED

6. Trustee Report- Trina Boymook
 - a. Trina is on vacation this week and sends her regrets for her absence.
 - b. Questions?
 - i. No.
7. Administration Report
 - a. Welcome and introductions.
 - b. Kudos
 - i. Thank you to Parent Council for their efforts with our Math-a-thon.
 - ii. Thank you to Parent Council for bringing in the Alberta Opera in February. Students were treated to Jack and the Beanstalk and it was awesome.
 - iii. Thank you to Darrell Bradley for doing our Pink Shirts for us.

- iv. Thank you to Parent Society for providing lunch to seven lucky students, some staff, and myself. They did a fantastic job and Nasreen and Jackie looked after the event and did a wonderful job.
- c. Staffing Update
 - i. Mrs. Wheeler (grade 4) will be going on maternity leave shortly. Her last day will be Friday, March 9, 2018. Mrs. Melissa Raddis will be taking over beginning the 12th.
 - ii. Mrs. Comeault (K) will also be going on maternity leave shortly. Mrs. Shari Olsen has accepted this position. She will most likely begin after Spring Break.
- d. Pre-enrolment Process
 - i. March 1-15, 2018 is the timeline for the online pre-enrolment process. There have been a few hiccups, but overall, I think it is going very well.
- e. District Programs – Play And Learn at School (PALS)
 - i. I am pleased to announce that Pine Street school will house all of the PALS program for Sherwood Park next year. Students attend Mondays-Thursdays in the morning or afternoon. Class sizes are small, usually 10-12 students, one teacher, 2 Educational Assistants, and access to speech and occupational therapy. We will most likely have all 6 PALS classes next year. There may be more, but it depends on numbers. The staff that are working with PALS kids now at Glen Allen, Brentwood, and Millshaven will all move to Pine Street. The plan is for our PALS classes to be downstairs with our kindergarten classes.
 - 1. Opportunity to view PALS video from EIPS.
- f. Staffing/Enrolment/Grade Configuration
 - i. At our February meeting, I shared a few scenarios with staff regarding numbers for next year. Once the pre-enrolment process closes, we will have a better idea of the number of classes we will need at each grade level. I anticipate we will have two kindergarten classes. We currently have 37 students registered for kindergarten. We will hopefully have two classes at each grade level, however, we will have to see how many kids we have and in which grades. We will probably lose about 15-17 teachers and many of our educational assistants. Teachers will know in April whether they have a position at Pine Street or if they need to look for positions at other schools. Postings for teaching staff will begin Tuesday, April 3. Near the end of April, I will be letting Classified staff know if they will have a position at Pine Street or not. The same applies to them. All staff will have a job with the district it just means that they may not be at Pine Street. We have a very professional staff. They work hard and do many terrific things for our kids. Just as there is anxiety among parents and kids about changes, there is anxiety with our staff. I have been very transparent with staff and am working with all staff and HR to ensure they can find a position that is a good fit. At this time, I anticipate we will have anywhere between 300-325 students, not including our PALS program.
- g. School Fees & Field Trips

- i. Teachers are working on booking field trips for next year. We have asked teachers to spend up to 5% more, which is the maximum.
 - ii. We plan to have swimming once again. This will be a separate fee.
 - iii. In April, I will share proposed school fees with you.
 - h. Library Re-Design
 - i. The order has been placed. I am still waiting for a delivery date. As you can see, back shelves have been removed and the wall has been painted. I have provided our Pine Street Parent Society with the total cost and have asked for that amount to be covered. The school will pay for the new librarian desk. We can discuss this at our Parent Society meeting later tonight.
 - i. Parent/Teacher/Student Conferences
 - i. March 20 and 21 from 4:00 until 7:00
 - ii. Online registration again, just like last year.
 - j. Questions?
 - i. No.
- 8. Teacher Report – Kerri Remeika
 - a. Thank you to Parent Council for the Alberta Opera it was a good and interactive performance.
 - b. Math-a-thon was a success and the luncheon and the principal for a day were both well received.
 - c. Pine Street students came in second at the Battle of the Books competition at Glen Allen School.
 - d. Report cards go online on March 16, 2018 and Parent/Student/Teacher conferences happen March 20/21.
 - i. Teachers are looking forward to dinner.
 - e. There is an artist in residence at the 501 Gallery at the County Hall with the Grade 6 classes and everyone is welcome to come to the opening.
 - f. McCormick Irish Dancers will be here on March 16 from 11:00-11:25 to perform for the Division One Students.
 - g. Campbell-Cribb speech competition continues and the teachers have selected five students from each class to compete among the grades and the successful students will continue on to school finals and the divisional competition.
 - h. Opera Nuova will be in the school presenting the Brothers Grimm on March 12 for 12:00-1:00 pm.
 - i. Questions?
 - i. No.
- 9. Chair Report – Shanna Eveleigh
 - a. Thank you to the EIPS Board of Trustees who are paying for one member of parent councils to attend the ASCA Conference. This conference is excellent and really helps with networking and gaining valuable information on parent councils and societies for future work within the school. The conference is open to anyone who wants to go. If you would like to see what the conference has to offer, please go to the ASCA webpage.

- b. Pre-registration started on March 1 and continues until March 15. Please remember to register – just to let everyone know, there are no boundary exemptions in or out of Davidson Creek.
- c. Had a great breakout session at COSC on how to engage parents who don't attend meetings:
 - i. Facebook, school events, bulletin boards, etc.
- d. I also attended the establishment meeting for Davidson Creek school and obtained lots of great information that applies here. There will be a second bylaw meeting to establish bylaws for the new school on March 12 at 6:00 pm at the EIPS Boardroom, all are welcome to attend.
- e. There will be a parent information night on April 17th and one of the topics will be school fees for the new school, place TBD.
- f. Questions/Comments?
 - i. Suggestion to create a bulletin board with Parent Society Fundraising highlights to show parents and students how the Society raises money and what the money goes to.

Next Meeting is April 3, 2018

Adjourned by Chair Shanna Eveleigh at 7:11 pm.

The next regular meeting will take place on Tuesday, April 3rd, 2018, with all other meeting dates being the same as the Parent Society.

These minutes are respectfully submitted by:

Lesley Bowman

Adopted by Council in the meeting of: April 3rd, 2018

Chair, Shanna Eveleigh

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