

Brightspace: Student Guide

Accessing Brightspace

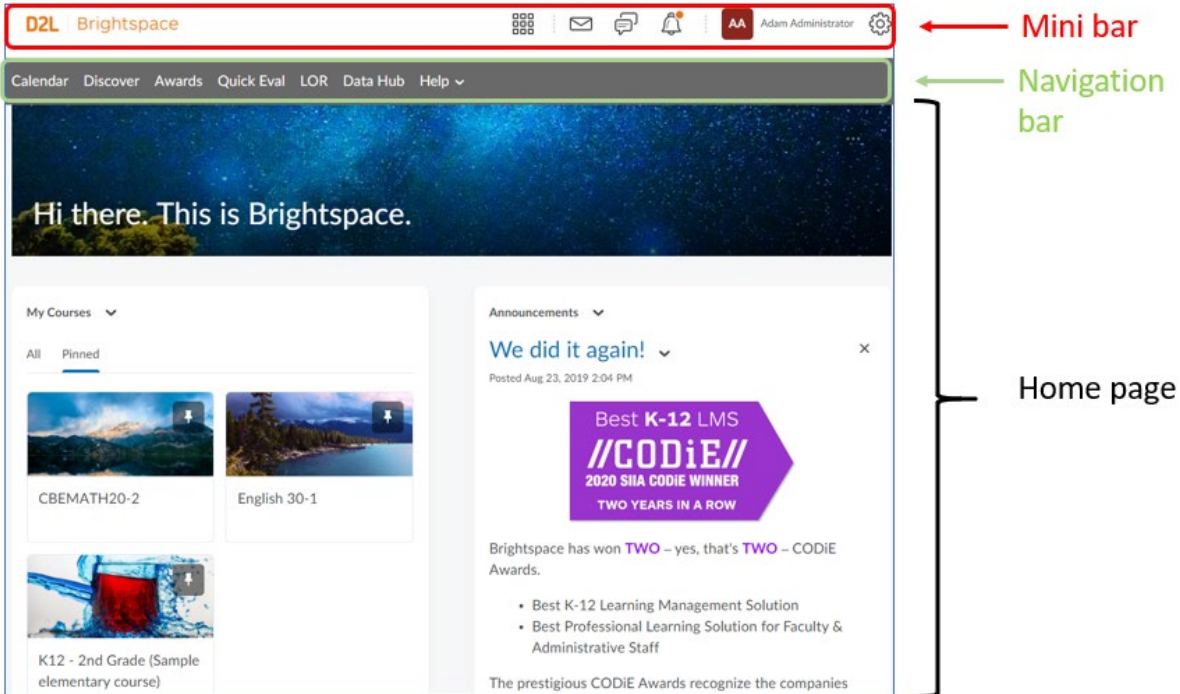
Students:

- Brightspace platform for students: <https://eips.brightspace.com>
- Username: Use the EIPS student email address
- Password: Use the EIPS student password

If your child needs help with a password reset, contact your child's school for assistance.

Brightspace Environment

Watch this [video](#) to learn how to navigate the Brightspace environment.




The screenshot shows the Brightspace interface. At the top is a red 'Mini bar' with a 3x3 grid icon, communication icons, and the user name 'Adam Administrator'. Below it is a green 'Navigation bar' with a menu: 'Calendar', 'Discover', 'Awards', 'Quick Eval', 'LOR', 'Data Hub', and 'Help'. The main content area, labeled 'Home page', features a header with 'Hi there. This is Brightspace.' Below this are 'My Courses' (with 'All' and 'Pinned' tabs) showing course cards for 'CBEMATH20-2', 'English 30-1', and 'K12 - 2nd Grade (Sample elementary course)'. To the right is an 'Announcements' section with a post titled 'We did it again!' dated 'Aug 23, 2019 2:04 PM'. The announcement features a purple award graphic for 'Best K-12 LMS //CODiE// 2020 SIIA CODIE WINNER TWO YEARS IN A ROW' and lists two awards: 'Best K-12 Learning Management Solution' and 'Best Professional Learning Solution for Faculty & Administrative Staff'.

Courses

All student courses appear on the home page.

Students can select each course by clicking:

- the 3 x 3 grid image in the  mini bar
- in My Courses on the home page

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Course Organization

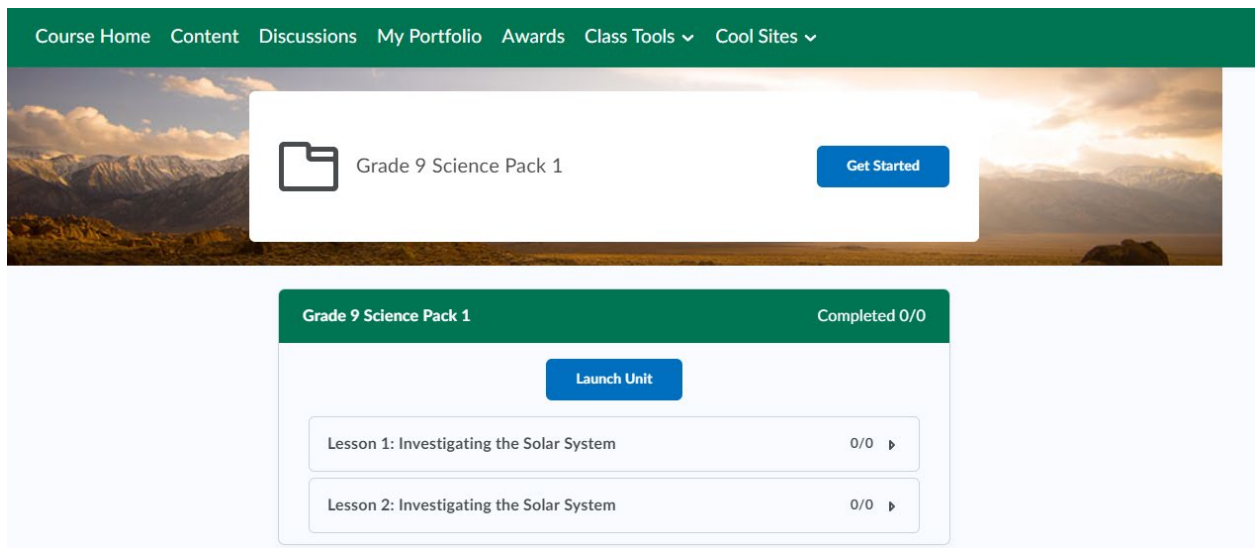
Kindergarten to Grade 9:

Every week, a new online package will be uploaded into Brightspace for each course. Students will be able to access these packages by the first school day each week. Each pack will include important information, lessons and assignments.

Grades 10-12:

Online packages for the full course will be uploaded at the start of each quarter. Each pack will include important information, lessons and assignments.

Below is a sample view:



The screenshot displays the Brightspace user interface. At the top, a green navigation bar contains the following menu items: Course Home, Content, Discussions, My Portfolio, Awards, Class Tools (with a dropdown arrow), and Cool Sites (with a dropdown arrow). Below the navigation bar is a large banner image of a mountain range at sunset. Overlaid on this banner is a white card with a folder icon, the text "Grade 9 Science Pack 1", and a blue "Get Started" button. Below the banner is a detailed view of the "Grade 9 Science Pack 1" unit. This view has a green header with the unit name on the left and "Completed 0/0" on the right. A blue "Launch Unit" button is centered below the header. Underneath, there is a list of two lessons, each in a white box with a right-pointing arrow: "Lesson 1: Investigating the Solar System" (0/0) and "Lesson 2: Investigating the Solar System" (0/0).

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Lessons

Follow the lesson as outlined in the documents. Brightspace will track lesson completion.

Individual lessons include a purpose statement, estimated time requirement, material requirements, written instructions, links to instructional videos, digital and print materials and various learning resources.

- Refer to the “Checklist” within the lesson to keep track of tasks and assignments required.

For Home Support

Grade 1 Home Support Pack 1

Activity Checklist

Use the following checklist to help keep track of the work as it is completed at home.

Part 1: Discovering Numbers 0-10

- Watch [Understanding Numbers 0 - 10 - video.](#)
- Explore examples of numbers in daily life.
- Practice saying and creating numbers using counting materials and counting aloud.

Submit to Teacher:

- No submission required

Lesson Pacing

Students and parents can use the “Checklist” to keep track of tasks and assignments that need to be submitted.

Each lesson includes an estimated time to complete.

For Home Support

Grade 5 Home Support Pack 1

Mapping Our World: General Mapping Skills

English Language Arts
Mathematics
Science
Social Studies

5

Purpose: The purpose of this lesson is to introduce and reinforce general mapping terminology and the purpose of maps.

Lesson 1 of 3 | 1-part lesson | ~20 mins/part + student work time

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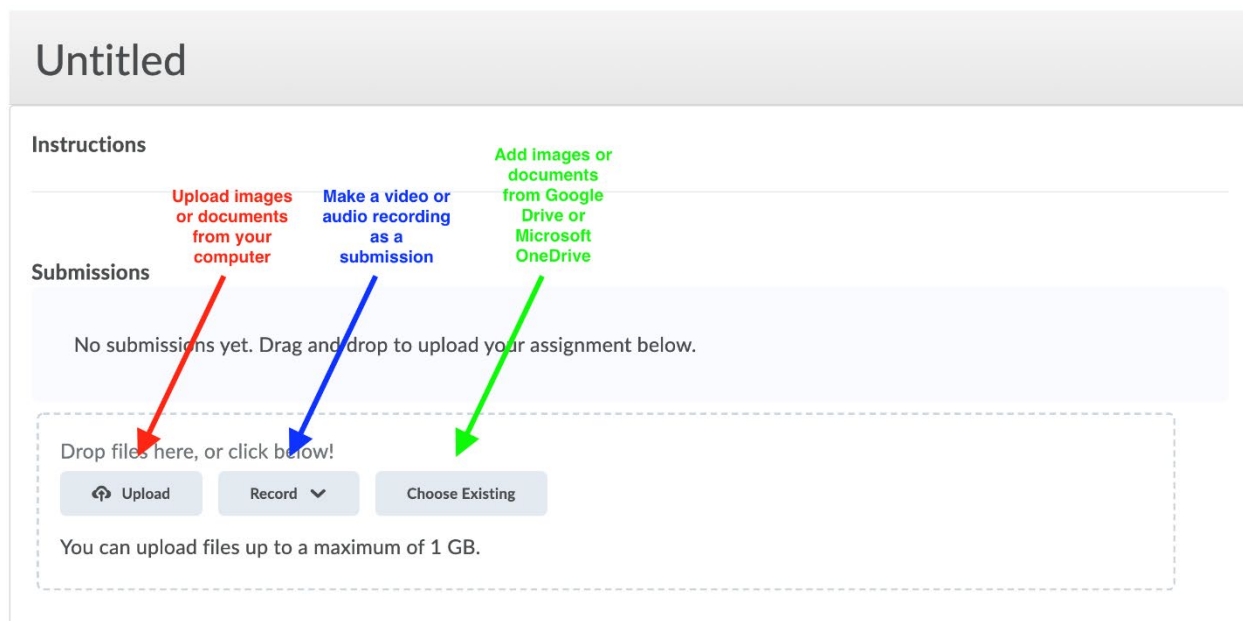
Submitting Assignments

Grades K-9

- All assignments that make up the lesson will be submitted into the “Assignment” section in Brightspace. In some cases, multiple tasks/assignments will be uploaded into the same space.

Grades 7-9

- All assignments will be submitted into the appropriately named assignment section in Brightspace.



The screenshot shows a submission area titled "Untitled". It includes an "Instructions" section, a "Submissions" section with the text "No submissions yet. Drag and drop to upload your assignment below.", and a file upload area. The upload area contains the text "Drop files here, or click below!" and three buttons: "Upload", "Record", and "Choose Existing". Below the buttons is the text "You can upload files up to a maximum of 1 GB." Three colored arrows point from text annotations to the buttons: a red arrow from "Upload" to "Upload", a blue arrow from "Record" to "Record", and a green arrow from "Choose Existing" to "Choose Existing".

Annotations:

- Upload images or documents from your computer (red arrow pointing to Upload button)
- Make a video or audio recording as a submission (blue arrow pointing to Record button)
- Add images or documents from Google Drive or Microsoft OneDrive (green arrow pointing to Choose Existing button)

- [Step-by-step instructions](#)
- [Video tutorial](#)