

# Pine Street Volunteer Parents Society Meeting

## January 12<sup>th</sup>, 2021

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The regular meeting of Pine Street Volunteer Parents Society was duly called and held on January 12<sup>th</sup>, 2021 virtually via Google Meets. Quorum was present.

### **In Attendance:**

**Executive:** Lesley Bowman (Chair), Jamie Wells (Vice-Chair), Lorena Ellsworth (Secretary), Cara Kern (Treasurer)

**Administration:** Tracey Arbuthnott (Principal), Kerri Williams (Assistant Principal)

**Parents:** Tracey Nielsen, Megan Hahn, Darrell Bradley, Trina Loucraft, Jacklynn Pivovar\*

\* Denotes partial attendance.

1. Chair, Lesley Bowman, calls to order at 7:11pm.
2. Attendance and Introductions – skipped.
3. Additions to Agenda
  - a. None.

MOTION: Cara Kern motions to accept agenda as amended, Trina Loucraft seconds.

OPPOSED: None

CARRIED

4. Approval of Minutes from November 17<sup>th</sup>, 2020

MOTION: Cara Kern motions to accept November minutes as is, Trina Loucraft seconds.

OPPOSED: None

CARRIED

5. Treasurer's Report – Cara Kern
  - a. November and December banking summaries are included in Appendices A and B. Keep those Save-On Receipts coming in as you can see it is a big fundraiser for us!
  - b. We received our insurance invoice and it is slightly higher than what we have allocated. We owe \$823.08 and had allocated \$700.

MOTION: Cara Kern motions to allocate \$123.08 towards 2020-21 insurance premiums, Trina Loucraft seconds.

OPPOSED: None

CARRIED

c. Questions/comments

- i. None.

6. Fundraising & Community Building

a. Bear Wear Apparel – Darrell Bradley

- i. Slight hiccup before Christmas, delay in receiving orders from the printer.
- ii. Most orders picked up from Darrell's house.
- iii. Some parents ordered wrong size and are looking for refunds/exchanges; Darrell is doing best to make arrangements but he is stuck with carrying the cost of the extra stock. He will likely donate the order mistakes to the school.
- iv. Orders approximately \$1200, total of \$228 raised.
- v. Questions/comments
  1. None.

b. Art Cards – Lorena Ellsworth

- i. Mr. Arbuthnott polled the teachers at the January staff meeting and the overwhelming response was that they would appreciate not having to complete art for Art Cards this year with everything else that is going on.
- ii. Have notified Sherwood Print that we will re-evaluate next year.
- iii. Questions/comments
  1. None.

7. Follow-up / Action Items

- a. None.

8. MOTION: Jacklynn Pivovar motions to adjourn meeting at 7:22pm. CARRIED.

**The next meeting will take place on Tuesday, February 9<sup>th</sup>, 2021 at 7:00pm, virtually via Google Meets.**

These minutes are respectfully submitted by:

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Lorena Ellsworth, Secretary

Adopted by Society in the meeting of: February 9<sup>th</sup>, 2021.

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Lesley Bowman, Chair

APPENDIX A – November Banking Summary

Pine Street Volunteer Parent Society Treasurer Report					November
Date:		01-Dec-20			
				Opening Balance	\$13,695.97
<b>Income</b>		<b>Income</b>	<b>Expenses</b>	<b>Subtotal</b>	<b>Balance</b>
20-Nov	Yearbook	\$379.20			
20-Nov	Save-On-Foods Receipts	\$1,268.52			
30-Nov	Interest	\$0.17			
				Income Subtotal	\$1,647.89
					\$15,343.86
<b>Expenses</b>					
				Expenses Subtotal	\$ -
				Closing Balance	\$15,343.86
<b>Funds in Reserve:</b>					
Christmas Concert Rental & Bussing		\$ 2,000.00			
Performances		\$ 1,500.00			
Emergency Bussing		\$ 1,000.00			
Oops I Forgot My Lunch		\$ 150.00			
Teacher's Wish Lists		\$ -			
Insurance		\$ 700.00			
Pizza Parties		\$ 1,000.00			
Courtyard Landscaping		\$ 3,412.50			
		\$ 9,762.50			
<b>Current Liabilites</b>					
Staff Appreciation		\$50.00			
				Available Funds	\$5,531.36

APPENDIX B – December Banking Summary

Pine Street Volunteer Parent Society Treasurer Report					December
Date:		04-Jan-21			
				Opening Balance	\$15,343.86
<b>Income</b>		<b>Income</b>	<b>Expenses</b>	<b>Subtotal</b>	<b>Balance</b>
31-Dec	Interest	\$0.22			
Income Subtotal				\$0.22	
					\$15,344.08
<b>Expenses</b>					
01-Dec	Staff Appreciation		\$50.00		
Expenses Subtotal				\$ 50.00	
					Closing Balance \$15,294.08
<b>Funds in Reserve:</b>					
Christmas Concert Rental & Bussing		\$ 2,000.00			
Performances		\$ 1,500.00			
Emergency Bussing		\$ 1,000.00			
Oops I Forgot My Lunch		\$ 150.00			
Teacher's Wish Lists		\$ -			
Insurance		\$ 700.00			
Pizza Parties		\$ 1,000.00			
Courtyard Landscaping		\$ 3,412.50			
		\$ 9,762.50			
<b>Current Liabilites</b>					
<b>Available Funds</b>					<b>\$5,531.58</b>