

Pine Street Volunteer Parents Society Meeting

November 16th, 2021

The regular meeting of Pine Street Volunteer Parents Society was duly called and held on November 16th, 2021 virtually via Google Meets. Quorum was present.

In Attendance:

Executive: Lesley Bowman (Chair), Cara Kern (Treasurer)

Administration: Tracey Arbuthnott (Principal), Sheryl Tsiclas (Assistant Principal), Deneen Zielke (Teacher Liaison), Lorna Magnan (Teacher Liaison)

Parents: Leah Brown, Trina Loucraft, Tracey Martin Woywitka, Jaclynn Wenzel, Megan Hahn, Megan Sherren, Janice Mills

Absent with regrets: Jamie Wells (Vice-Chair), Lorena Ellsworth (Secretary),

* Denotes partial attendance.

1. Chair, Lesley Bowman, calls to order at 7:31pm.
2. Attendance and Introductions – skipped.
3. Additions to Agenda

MOTION: Leah Brown motions to accept agenda as is, Janice Mills seconds.

OPPOSED: None

CARRIED

4. Approval of Minutes from October 12, 2021

MOTION: Leah Brown motions to accept September minutes as is, Janice Mills seconds.

OPPOSED: None

CARRIED

5. Treasurer's Annual Report – Cara Kern
 - a. Banking summary is attached.
 - b. Questions/comments
 - i. None

6. Fundraising & Community Building

- a. Apparel – Cara Kern for Darrell Bradley

- i. Approximately \$1000 in orders for an approximate profit of \$120.
 - ii. Darrell will contact the people that ordered to arrange for delivery/pick-up, will be a few weeks before items come in still.
- b. Hot Lunch – Cara Kern for Amanda Gibbons
 - i. Hot lunch is in full swing for November, we anticipate 115 orders. As this is the first hot lunch of the year, there will be a somewhat of a learning curve with covid restrictions.
 - ii. Reminder cut-off for ordering is 5 days before orders are delivered, so Sunday night at midnight prior to the hot lunch.
- c. Save-On-Foods Fundraiser – Lesley Bowman
 - i. Keep those receipts coming in, can we keep it in the Bears Blog and on the website to encourage them to come in.
- d. Yearbook – Trina Loucraft
 - i. If anyone is interested in being a part of the Yearbook Committee for next year, please email pinestreetyearbook1@gmail.com.

MOTION: Cara Kern motions to cancel our December meeting, Megan Sherren seconds.

OPPOSED: None

CARRIED

7. Dates for 2021/22 Meetings

- a. Tuesday following early dismissal, follow the Council meetings, start around 7:00pm
 - i. January 11, 2022
 - ii. February 8, 2022
 - iii. March 8, 2022
 - iv. April 12, 2022
 - v. May 10, 2022
 - vi. June 7, 2022

8. MOTION: Janice Mills motions to adjourn meeting at 7:42pm. CARRIED.

The next meeting will take place on January 11th, 2021 at 7:00pm, virtually via Google Meets.

These minutes are respectfully submitted by:

Lorena Ellsworth, Secretary

Adopted by Society in the meeting of: January 11th, 2022.

Lesley Bowman, Chair

APPENDIX A – October Banking Summary

Pine Street Volunteer Parent Society Treasurer Report				October
Date:		02-Nov-21		
				Opening Balance \$21,003.08
Income		Income	Expenses	Subtotal
31-Oct	Interest	\$0.44		
Income Subtotal			\$0.44	
				Balance
				\$21,003.52
Expenses				
20-Oct	Teacher's Wish Lists		\$1,950.00	
Expenses Subtotal			\$1,950.00	
				Closing Balance \$19,053.52
Funds in Reserve:				
Christmas Concert Rental & Bussing		\$ 2,000.00		
Performances		\$ 1,500.00		
Emergency Bussing		\$ 1,000.00		
Oops I Forgot My Lunch		\$ 150.00		
Teacher's Wish Lists		\$ -		
Insurance		\$ 1,000.00		
Pizza Parties		\$ 1,000.00		
RAZ Kids		\$ 918.00		
Gym Equipment		\$ 1,672.00		
Musical Instruments		\$ 1,250.00		
		\$10,490.00		
Current Liabilites				
Available Funds				\$8,563.52