

Pine Street Volunteer Parents Society Meeting

April 12th, 2022

The regular meeting of Pine Street School Council was duly called and held on April 12th, 2022, at Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta, and hosted virtually via Google Meets. Quorum was present.

In Attendance:

Executive: Lesley Bowman (Chair), Jaime Wells^V (Vice Chair), Cara Kern (Treasurer), Lorena Ellsworth^V (Secretary)

Administration: Tracey Arbuthnott (Principal), Sheryl Tsiclas (Assistant Principal), Deneen Zielke (Teacher Liaison), Lorna Magnan (Teacher Liaison)

Parents: Trina Loucraft^V, Janice Mills^V, Leah Brown^V, Tracey Martin-Woywitka^{*V}, Megan Sherren^{*V}

* Denotes partial attendance.

^V Denotes virtual attendance.

1. Vice Chair, Jamie Wells, calls to order at 7:19pm.
2. Attendance and Introductions.
3. Additions to Agenda

MOTION: Cara Kern motions to accept agenda as is, Trina Loucraft seconds.

OPPOSED: None

CARRIED

4. Approval of Minutes from April 8th, 2022

MOTION: Cara Kern motions to accept April minutes as is, Trina Loucraft seconds.

OPPOSED: None

CARRIED

5. Treasurer's Annual Report – Cara Kern
 - a. No updates.
 - b. Cara will not be at the school next year so we will need a treasurer for 2022/23.
 - c. Questions/comments
 - i. None.

2. Fundraising & Community Building

- a. Art Cards – Lorena Ellsworth
 - i. 103 orders received from 71 students.
 - 1. \$550 profit expected.
 - ii. MOTHERS DAY DELIVERY
 - 1. Mar 29 – Apr 29: prep, printing, sorting
 - 2. May 2 – 6: delivery (Mother's Day is May 8)
 - iii. 19 orders were from PALS families...could we look at a possible opportunity to give back to these classes as they are only with the school for the year?
 - 1. Mr. A will get some ideas.
- b. Hot Lunch – Cara Kern on behalf of Amanda Gibbons
 - i. April 22 – Taco Bell
 - 1. Orders close April 17 (Easter Sunday)
- c. Movie Night / School Dance – Jamie Wells
 - i. Movie Night – Friday, April 29
 - 1. Nitza's pizza – sell price \$15 (Nitza is charging \$12.66 per pizza)
 - 2. Tickets entry – sell price \$5
 - 3. 5 volunteer positions needed
 - a. 2 for door
 - b. 3 for concession
 - c. Will send sign-up out to email distribution list
 - 4. Budget estimate \$650

MOTION: Jamie Wells motions for a budget of \$650 to be used for movie night, Cara Kern seconds.

OPPOSED: None

CARRIED

- 5. Movie choices
 - a. Ron's Gone Wrong – chosen #1
 - b. Sherlock Gnomes
 - c. Charlie and the Chocolate Factory (2005)
- 6. Ticket order form and payment
 - a. Order form to be sent home with students
 - b. Etransfer only, will not be accepted without order confirmation email to understand ticket / pizza breakdown
 - c. Events.PineStreet@gmail.com
- 7. Door prize opportunity
 - a. Purchase a copy of the movie, Darrell Bradley donated some Pine Street apparel, possible Cineplex ticket

- ii. School Dance – Friday, June 3
 - 1. Luau theme (have decorations from years past)
 - 2. DJ to be lined up soon
 - 3. Will need volunteers as well.

3. Dates for 2021/22 Meetings

- a. Tuesday following early dismissal, follow the Council meetings, start around 7:00pm
 - i. May 10, 2022
 - ii. June 7, 2022 – Annual General Meeting
 - 1. Current executive will not be putting their names forward for 2022/23 School Year, all positions will need to be filled (Chair, Vice-Chair, Treasurer, Secretary)

4. MOTION: Cara Kern motions to adjourn meeting at 7:18pm. CARRIED.

The next regular meeting will take place on **Tuesday, May 10th, 2022 at 6:00pm, planning for in-person at Pine Street Elementary.** A virtual option will be available via Teams.

These minutes are respectfully submitted by:

Lorena Ellsworth, Secretary

Adopted by Society in the meeting of: May 10th, 2022.

Lesley Bowman, Chair

APPENDIX A – March Banking Summary

Pine Street Volunteer Parent Society Treasurer Report				March
Date:		01-Apr-22		
			Opening Balance	\$15,289.49
Income		Income	Expenses	Subtotal
24-Mar	Art Cards	\$1,530.00		
31-Mar	Bank Interest	\$0.24		
			Income Subtotal	\$ 1,530.24
				Balance
				\$16,819.73
Expenses				
			Expenses Subtotal	\$ -
				Closing Balance
				\$16,819.73
Funds in Reserve:				
Christmas Concert Rental & Bussing		\$ 2,000.00		
Performances		\$ 712.50		
Emergency Bussing		\$ 1,000.00		
Oops I Forgot My Lunch		\$ 150.00		
Teacher's Wish Lists		\$ -		
Insurance		\$ -		
Pizza Parties		\$ 1,000.00		
Rocks and Rings		\$ 400.00		
Virtual Escape Room		\$ 3,000.00		
			\$ 8,262.50	
Current Liabilites				
Art Card Expenses - estimate		\$1,020.00		
			Available Funds	\$7,537.23