

Pine Street School Advisory Council Meeting

May 23, 2024

The regular meeting of Pine Street School Council was duly called and held on May 23, 2024 at Pine Street Elementary School located at 133 Pine Street in Sherwood Park, Alberta. Quorum was met.

In Attendance: Tracey Arbuthnott, Murray Howell, Kaylie Flewin, Sarah Matheson, Janice Mills, Kayleigh Chase, Jef Bailey, Tracey Martin Woywitka, Rachelle Gagnon, Cathy Allen

Opening Remarks & Welcome – Jef Bailey

The School Advisory Council Meeting called to order 6:05 pm

Land Acknowledgement -

Attendance and Introductions-

Approval of Minutes from March 14, 2024

MOTION: Tracey Martin Woywitka made a motion to accept the March minutes as is.

SECONDED by: Kayleigh Chase

CARRIED: Yes

Business Arising from Minutes - None

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Pine Street School Council Meeting Trustee Report

May 23, 2024

ASCA AWARD

Alberta School Councils' Association (ASCA) awarded Elk Island Public Schools with its Division School Council Engagement Award. We are honoured to receive this award as it is an example of the partnership we have between the Division and the families at the schools across EIPS. Without their support, we wouldn't be the school division we are today.

ASBA EDWIN PARR TEACHER AWARD: 2024

The Board approved EIPS' nomination for this year's Edwin Parr Teacher Award nominee, Alexis Kotronis. Annually, the Alberta School Boards Association (ASBA) Zone 2/3 hosts the award to honour and recognize first-year teachers and their pedagogical excellence. Kotronis, a first-year teacher at Davidson Creek Elementary, was selected for her outstanding commitment to education, proactive approach and innate ability to create inclusive learning environments for students.

THREE-YEAR CAPITAL PLAN: 2025-28

The Board approved EIPS' [2025-28 Three-Year Capital Plan](#). Annually, the Board reviews and updates the plan to prioritize its key capital projects. The Division's top five capital priorities are:

Priority 1: A replacement school for Rudolph Hennig Junior High and Fort Saskatchewan High (grades 7-12).

Priority 2: A replacement school for James Mowat Elementary (grades K-6).

Priority 3: A new school for the Cambrian Crossing neighbourhood (grades K-9).

Priority 4: A modernization and expansion of Vegreville Composite High to accommodate K-12 programming.

Priority 5: A modernization of Win Ferguson Elementary (grades K-6)

Now approved, the Division will submit the *Three-Year Capital Plan* to the province for funding consideration. Every year, each school board creates a list of building projects that are important to their communities for the next 3 years. The Alberta government uses information from the individual school board plans to create a provincial capital plan. The provincial capital plans consider many factors, including:

- a school's impact on health and safety of students
- the condition of the buildings
- enrolment trends
- each school board's 3-year capital plan

The provincial capital plan helps government decide which projects will be approved when funding is available for school projects. If a project is approved, the local school board, Alberta Education and Alberta Infrastructure work together on the details of the project to help ensure it meets students' needs.

2024-25 SPRING BUDGET HIGHLIGHTS

- Funding rates remain unchanged. This is a status quo budget.
- Enrolment growth is funded. This means overall revenue will increase slightly from the year before. Revenue is calculated on a three-year weighted moving average – 2022-23 (20%) Actual, 2023-24(30%) Estimate, 2024-25(50%) Projection. The projected enrollment for 2024-25 is up by 53 students.
- Student transportation funding remains the same. There was a funding increase in 2023-24.
- The Classroom Complexity Grant remains the same. EIPS is seeing increased demands placed on the classrooms due to the growing number of students with increased diverse needs.
- There is no funding to cover inflationary increases – CPP, EI, Employee benefits, utilities and insurance. The division will allocate reserve funds to offset these increased costs.
- The Mental Health Grant is discontinued. These funds supported the Reset Rooms in junior high schools.
- EIPS will ensure it uses all available resources to meet the priorities, goals and outcomes listed in its Four-Year Education Plan and that all students have the necessary skills to transition to the next grade or the world of work

DID YOU KNOW?

Alberta Reserves are accumulated surplus funds that may be designated to a school, department or priority. The Board of Trustees approves the transfer of funds to and from reserves and has a yearly plan on how those reserves are used—to the benefit of students. EIPS identifies high-demand areas and uses its operating reserves for initiatives like student learning, new curriculum work, consultant support, mental health initiatives, technology upgrades, public-health best practices and other one-time projects. Operating reserves are also used to furnish and equip new schools and classrooms. With its capital

reserves, EIPS replaces ageing equipment, purchases technology, modernizes and expands student learning spaces, and funds emergent capital needs. Learn more:

- [Board Policy 2: Role of Board](#)
- [Administrative Procedure 501: Financial Management](#)

STUDENT TRANSPORTATION FEES: 2024-25

The Board approved the Student Transportation fee schedule for the 2024-25 school year. Student Transportation offers an enhanced transportation fee structure. As such, all riders pay a fee for transportation services. It's an equitable structure for riders and allows EIPS to maintain its current level of service. Thanks to a new provincial funding model for student transportation—introduced in 2023-24—which expands the rider eligibility distance and money to cover higher fuel and inflationary costs, some fees will decrease in 2024-25. The Division will also apply a 40% rebate to current Student Transportation riders. Additionally, Student Transportation will continue to offer a payment-plan option—available to families with fees of \$300 and more—paid over seven months. The approved 2024-25 student fee schedule is available online at [Student Transportation Fees 2024-25](#).

THANK YOU TO THE SCHOOL COUNCIL VOLUNTEERS

Thank you to the parents and guardians for taking the time to attend the School Council meetings this school year and for everything you do at the school. I know that you have a never-ending number of responsibilities to look after, so your time is precious and so incredibly appreciated. Thank you for all your hard work and thank you for being involved in your child's education. Have a wonderful summer and I look forward to seeing you in September 2024.

Please contact me with questions or concerns.

Respectfully submitted,
Cathy Allen
cathy.allen@eips.ca
780-417-8109

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May 23, 2024, Principal Update School News

- April and May have been very busy months of teaching and learning with lots of field trips and fun activities.

- There have been many staffing changes and moving pieces that have come together for our school year next year.
- Rachelle Gagnon will be our Assistant Principal next year.
- We are looking at hiring a ¾ split teacher.
- Ms. Rusnell (our Counselor) is taking a leave to head to Montreal for a year and work in a dedicated special needs school. This opens a temporary counseling position at our school for next year.
- Alyssa Barkman is moving from Connections to PALS which now opens a Connections (Autism program) position to be filled.
- Katie Lamb will be taking on our new Kinder Quest special needs program in our PALS wing.
- There is still a lot of staffing that is in the air right now that we are working on. 😊

Employee Recognition, Long Service and Retirement

Elk Island Public Schools celebrates Employee Recognition, Long Service and Retirements Congratulations:

- Rayna Graham Obtained her EA Diploma
- Carmen Jones 5 Years
- Sarah Dyer 10 Years
- Reta Reed 10 Years
- Lindsey Moncrieff 15 Years
- Leanne Rosko 15 Years
- Michelle Wiart 15 Years
- Tracey Arbuthnott 20 Years
- Deb Bessette Retirement

Facilities News

- Looking at updating our Courtyard to make it more student friendly.
- FNMI rock circle coming to the front of the school.
- Special needs bathroom upgrade across from the Connections Classrooms.

2024-25 Budget May 2024

Year	POP	Budget	Without district programming funds
2018-19	372	\$2,960,149.00	\$2,389,111
2019-20	355	\$2,872,531.00	\$2,285,440

2020-21	333	\$2,639,746.00	\$2,159,300
2021-22	348	\$2,457,651.00	\$1,964,919
2022-23	341	\$2,579,759.00	\$1,837,558
2023-24	371	\$3,140,983.00	\$2,048,878
2024-25	363	\$3,237,676.00	\$2,024,158

For 2024-25 School year we have the addition of Kinder Quest a division special education program.

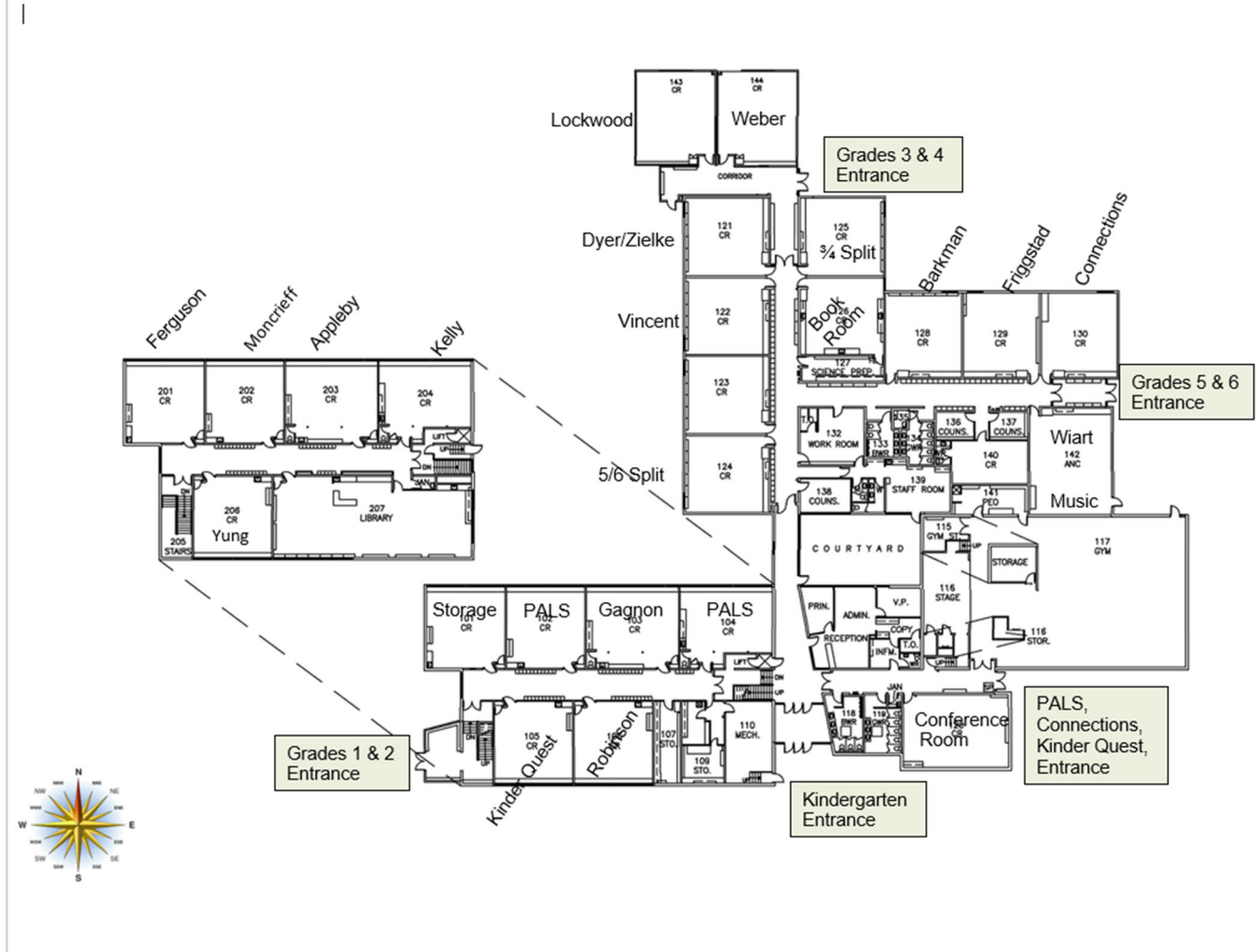
1. 2024-25 Budget: 95% Staffing, 5% Service, Supplies and Material (Spring budget)

Certificated Staff Changes

- Mr. Howell Principal AL Horton
- Rachelle Gagnon PNE Assistant Principal
- Crystal Brownlee GLN Assistant Principal
- 5/6 spilt teacher (Crystal Brownlee’s teaching position)
- ¾ spilt teacher (Deb Besette retiring)
- Alyssa Barkman moving from Connections to PALS in PNE
- New Connections Teacher

2024-25 Enrollment/Classroom Configuration (Fall Budget)

Conn	Teachers	PALS	Teachers	K	Teachers	1	Teachers	2	Teachers	3	Teachers	4	Teachers	5	Teachers	6	Teachers
15		60		28		42		43		43		45		30		45	
8	Frigstad	30	Barkman	12	Appleby	21	Kelly	22	Yung	29	Z/DS	30	Vincent	24	Weber	25	Lockwood
6	New	30	Robinson	16	Appleby	21	Moncrieff	21	Ferguson								
										14	New3/4	15		6	New5/6	20	
											29				26		



2024-25 School Council Meeting Dates

Sept 19, Oct 10, Nov 21, Jan 16, Mar 13, May 15 AGM

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Teaching staff wanted to express their appreciation for the funds allocated from parent council for the teacher’s wish list.

This week’s Fitkidz programming focused on Indigenous games.

The Art card fundraiser was well received by teaching staff, it was ran smoothly and was well organized.

Elections of School Council Executive

Chair: Jef Bailey

Vice Chair: Vacancy (Interested candidates can attend the Sept 19 Student Council Meeting)

Treasure: Sarah Matheson

Secretary: Kaylie Flewin

Pine Street School Volunteer Parent Society:

Treasurer Update – Sarah Matheson

Treasurer's Report May 2024

March, April and May (to date) monthly completed Banking Summaries are attached,

- Income Included

- Interest - Mar \$.60, Apr. \$.59 totaling \$1.19

March (to date)

- Healthy Hunger Movie Night Admission/Pizza Sales- \$1123.08
- Healthy Hunger Boston Pizza- \$147.80
- Save On Foods- \$2085.10

May

- Healthy Hunger Subway- \$129.70
- Healthy Hunger IHOP- \$171.37
- Save On Foods Fundraiser- \$1640.75
- Art Cards by Kids Fundraiser- \$1352.24

- Expenses Included

March (to date)

- Sarah Matheson, Art Cards Return Shipping- \$42.11

April

- Pine Street Elementary- Christmas Concert & Bussing, Rockn'Rings, Musical Performance- \$3319.75

May

- DJ Payment- \$540.75
- Elk Island Gym Rental- \$78.75

Current and Ongoing Fundraiser breakdowns and Totals:

Save On Foods Yearly Fundraiser Report:

2021-2022 Total Year Profits: \$6458.29

2022-2023 Total: \$5809.64

2023-2024: \$8715.16

Movie Night Break down:

Movie Night Income Total: \$ 1140.08

Movie Night Expenses Total: \$ 913.35

Movie Night Profit: \$ 226.73

School Dances:

2022-2023 total: \$52.82

2023-2024 total:

Halloween Dance Income: \$1833.53
Halloween Dance Expenses: \$1156.26
Halloween Dance Profits: \$677.27

Year End Dance Income:
Year End Dance Expenses: \$619.50
Year End Dance Profits:

Dance Income Totals:
Dance Expense Totals:
Dance Profit Totals:

Art Cards

Art Cards Income: \$1352.24
Art Cards Expenses: \$42.11
Art Cards Profits: \$1310.13

Hot Lunch Fundraiser:

Nitzas Pizza- \$148.40
Pasta Pantry- \$190.00
Cobs Bread- \$103.55
Boston Pizza- \$147.80
Subway- \$129.70
IHOP- \$171.37
Nitzas-

Fundraiser Total to date: \$890.82

Cobs Bread In-Store Fundraiser

2022-2023 total: \$150.84
2023-2024 total:

Labels Labels Ongoing Fundraiser:

Funds in Reserve

These are the current updated Funds in Reserve;

Christmas concert & bussing	\$ 45.25
Performances	\$2.50
Teachers Wish List	\$1300
Insurance	
Rock n' Rings	\$32.50
Movie Night	
Halloween & Year End Dance	\$1343.74
Mr. Michaels Thank You	\$150.00
Total:	\$2873.99

Pine Street Volunteer Parent Society Treasurer Report				March
Date: 1-Apr-24				
Opening Balance			\$ 21,727.34	
Income		Income	Expenses	Subtotal
05-Mar	Healthy H. Movie Night	\$1,270.88		\$1,123.08
	Healthy H. Boston Pizza			\$147.80
11-Mar	Save On Foods	\$2,085.10		
31-Mar	Interest	\$0.60		
Income Subtotal			\$3,356.58	
			\$ 25,083.92	
Expenses				
18-Mar	Sarah Matheson- Art Cards Shipping		\$42.11	
Expenses Subtotal			\$ 42.11	
Closing Balance			\$ 25,041.81	
Funds in Reserve:				
Christmas Concert Rental & Bussing		\$ 2,000.00		
Performances		\$ 1,000.00		
Teacher's Wish Lists		\$ 1,300.00		
Insurance				
Rocks and Rings		\$ 400.00		
Movie Night				
Halloween & Year End Dance		\$ 1,343.74		
Mr.Michaels Thank You		\$ 150.00		
			\$ 6,193.74	
Current Liabilites				
Available Funds			\$18,848.07	

Pine Street Volunteer Parent Society Treasurer Report				April
Date: 3-May-24				
Opening Balance			\$ 25,041.81	
Income		Income	Expenses	Subtotal
30-Apr	Interest	\$0.59		
Income Subtotal			\$0.59	
			\$ 25,042.40	
Expenses				
24-Apr	PineStreet- xmas concert		\$3,319.75	
	bussing, rocknrings & Musical Performance			
Expenses Subtotal			\$3,319.75	
Closing Balance			\$ 21,722.65	
Funds in Reserve:				
Christmas Concert Rental & Bussing		\$ 45.25		
Performances		\$ 2.50		
Teacher's Wish Lists		\$ 1,300.00		
Insurance				
Rocks and Rings		\$ 32.50		
Movie Night				
Halloween & Year End Dance		\$ 1,343.74		
Mr.Michaels Thank You		\$ 150.00		
			\$ 2,873.99	
Current Liabilites				
Available Funds			\$ 18,848.66	

Expenses Subtotal		\$ 619.50
Closing Balance		\$24,397.21
Funds in Reserve:		
Christmas Concert Rental & Bussing	\$	45.25
Performances	\$	2.50
Teacher's Wish Lists	\$	1,300.00
Insurance		
Rocks and Rings	\$	32.50
Movie Night		
Halloween & Year End Dance	\$	1,343.74
Mr.Michaels Thank You	\$	150.00
Halloween & Year End Dance		
Meet the Teacher BBQ		
		\$2,873.99
Current Liabilites		
Available Funds		\$21,523.22

MOTION: Tracey Martin Woywitka made a motion that funds noted in Christmas concert & bussing \$ 45.25 / Performances \$2.50/ Rock n’ Rings \$32.50 be relocated to General Funds for the 2024-2025 Budget.

SECONDED: Janice Mills

CARRIED: Yes

Art Cards: Thank you to our Pine Street families and teaching staff for making this such a successful fundraiser. Parent Council and Pine Street Staff look forward to running this program in the 2024-2025 school year.

Hot Lunch: Kayleigh Chase will continue to coordinate the hot lunch program in the 2024-2025 school year. If you or your family members can volunteer, please reach out. A reminder that this program relies on volunteer support to function.

Dance/Movie Nights: Automatically use the signup genius to get volunteers. Add “floater” position for future events in case someone cannot make it. Set up a reminder prompt for those that have volunteered for a time slot.

Yearbook: Google drive is being updated to make sure the year book has pictures of all our pine street kids. Please help out by sending in pictures if you volunteer on a field trip or in a classroom – photos can be sent to yearbookpne@gmail.com

Bottle Drive Fundraiser: Is being held Friday May 24. We look forward to seeing smiling faces and filled blue bags arrive at the trailer on site.

A sincere thank you to Murray Howell for all that he has done as Vice Principal for Pine Street School. We wish him well on his new position as Principal for AL Horton. We welcome Rachelle Gagnon to the Vice Principal position, and look forward to working with her on student council.

Lastly, we wanted to extend our appreciation to the Pine Street teaching staff. Thank you for going above and beyond to facilitate this year’s extracurricular activities. Your efforts have made a difference, and are appreciated by the children and parents in our community. Because of your dedication Pine Street School is a place filled with positive energy and an uplifting atmosphere.

Other school business: No

Any other society business: No

MOTION: A motion was made by Sarah Matheson to adjourn the meeting at 7:17 P.M.

SECONDED BY: Tracey Martin Woywitka

CARRIED: Yes

The next AGM/meeting will take place on **Thursday, Sept 19, 2024 at 6:00pm.** These minutes are respectfully submitted by: Kaylie Flewin

Documents Handed out at May 2024 Meeting: Agenda, Minutes from March meeting, Treasurer Report, Principal’s Update