

# Pine Street School Advisory Council Meeting

## September 19-2024

The regular meeting of Pine Street School Council was duly called and held on September 19, 2024 at Pine Street Elementary School located at 133 Pine Street in Sherwood Park, Alberta. Quorum was met.

**In Attendance:** Tracey Arbuthnott, Rachelle Gagnon, Alyssa Barkman, Jef Bailey, Caitlyn Sliter, Allana Mahar, Kayleigh Chase, Tracey Martin Woywitka, Sarah Matheson, Daidre Braakman, Jamie Wells, Dawn Holmes, Janice Mills and Lisa Leitch

### Opening Remarks & Welcome – Jeff Bailey

The School Advisory Council Meeting called to order at 6:02 pm

### Land Acknowledgement

### Attendance and Introductions.

**Additions to Agenda:** No

### Review of Minutes from May 23, 2024

**MOTION:** Made by Tracey Martin Woywitka to accept the May minutes as is.

**SECONDED** by: Kayleigh Chase

**CARRIED:** Yes

### Business Arising from Minutes

Vice Chair position – Tracy Martin Woywitka offered to put her name in for this position.

All in favour – yes

Motion Carried

### Trustee Update – Cathy Allen

#### 2024-25 SPRING BUDGET REPORT

Overall, for 2024-25, EIPS is working with a tighter budget than the previous year. The reason: There is no additional funding to cover rising inflationary costs—such as utilities, employee benefits, custodial supplies and insurance premiums. That, in turn, impacts available student programming and services. As such, Financial Services developed a conservative spring budget that aligns with the province's allotted funding and is built around two key principles—equitable distribution of funds and programs, and transparent and understandable allocations. The following is a brief summary of EIPS' spring 2024-25 Budget Report. The complete report is available at [eips.ca](https://eips.ca).

#### OVERVIEW

EIPS' operating budget is \$208.07 million from Sept. 1, 2024, to Aug. 31, 2025. Of that, \$206.26 million will come from the Division's annual revenues. The remaining \$1.81 million will come from the Division's accumulated surplus. The Division plans to use the added funds to support EIPS schools and departments—related to classroom complexity, mental health, career pathways, and artificial intelligence and digital tools.

#### ACCUMULATED SURPLUS

EIPS projects an accumulated surplus of \$9.56 million by Aug. 31, 2025. The accumulated surplus comprises investment in tangible capital assets (\$8.33 million), operating reserves (\$10.65 million), capital reserves (\$556,000) and asset-retirement obligation (-\$9.98 million). For 2024-25, EIPS' operating reserve limit is \$12.45 million, which the Division will ensure not to exceed—currently projected at \$1.8 million below the limit. Meanwhile, EIPS plans to use \$951,000 from its capital reserves to fund the following projects:

- \$150,000 for information technology access points;
- \$220,000 to upgrade the VOIP phone system; and
- \$581,000 to purchase school buses.

#### SCHOOL AND DEPARTMENT ALLOCATIONS

School allocations will increase by 0.2% because of higher standard costs, although the exact allocations for each school will vary based on enrolment number changes and standard cost adjustments. And, for small rural schools, allocations will align with the funding levels detailed in the province's *Funding Manual for School Authorities*. Similarly, allocations for central departments will also increase by 0.1%—primarily because of higher staff benefit costs and inflationary expenses.

#### REVENUE AND EXPENSES

Overall revenues are down just slightly by \$190,000. Conversely, total expenses are up by \$290,000, again because of higher staff benefit costs and inflationary expenses—utilities, custodial supplies and insurance premiums. In terms of students and staff, EIPS anticipates a student enrolment of 17,813—up by 53. In contrast, the Division expects a decrease in staffing, dropping by approximately 3.5%, or 48.32 full-time equivalent (FTE) employees—declining to 1,324.26 FTE from 1,372.58 FTE. The reason: mostly because the provincial funding for the Mental Health in Schools Pilot program ended and the Division's decision to hire full-time educational assistants as opposed to hiring on an hourly basis. Compensation will also rise, primarily because of salary grid movement and higher benefit costs. Overall, instructional costs comprise 78% of the total budget, costing \$9,362 per student.

Finally, system administration spending will equate to 2.2% (\$4.49 million) of total expenses, which is below the \$6.55-million grant provided by Alberta Education. All unused funds will go toward instruction, as outlined in the *Funding Manual for School Authorities: 2024-25 School Year*. Similarly, by Aug. 31, 2025, the Division's Unallocated Reserve is projected to be \$6.8 million, which, when combined with other operating reserves, falls within the operating reserve limit (\$12.45 million).

#### ENGAGEMENT PLAN: TRANSITION PLANNING

The Board received for information the EIPS Engagement Plan: Project 1 transition planning. The plan will guide the Division as it develops a transition strategy for secondary students relocating to Salisbury Composite High for French Immersion and Lakeland area students who are redesignated to Bev Facey Community High—effective when the new Sherwood Park replacement school opens in 2026-27. Briefly, EIPS plans to consult with all impacted stakeholders to develop an effective transition plan—starting in fall 2024. Consultations will include working-group meetings, online surveys with staff and school families, student engagements and a public consultation with stakeholders to fine-tune the draft plan. A final transition plan is expected in spring 2025.

#### TRANSFER TO CAPITAL RESERVES

The Board approved transferring \$1 million to the Division capital reserve from the operating reserve to ensure EIPS' surplus remains under the province's mandated operating reserve limit. The Board also directed administration to provide a report detailing allocations for capital projects before trustees approve the 2024-25 fall budget.

#### ORGANIZATIONAL BOARD MEETING

The Board held its annual organizational meeting, which included nominations and elections for the Chair and Vice-Chair positions. Trustee Cathy Allen was acclaimed the Chair, and Trustee Susan Miller was acclaimed the Vice-Chair. The Board committees recommendation will be presented at the September Board meeting.

## **ALLOCATION OF ONE-TIME FUNDING**

The Board approved allocating an additional \$1.6 million to schools for the 2024-25 school year. Over the summer, EIPS received an added \$1.6 million in one-time funding from the province. Of that, \$50,000 will go to Next Step schools, \$66,130 will go to the Educational Assistant Capacity Building Project and the remainder will go to schools throughout the Division—based on a classroom complexity algorithm to ensure equitable access. If there are any other needed adjustments to the 2024-25 budget, including shortfalls, EIPS will fund these through its reserves.

## **NAMING OF THE NEW SHERWOOD PARK SCHOOL**

Students, parents/guardians, staff and community members will have the opportunity to provide suggestions for the name of the new Sherwood Park school. An online survey will be available in mid-October. The trustees will consider the suggestions and make a motion for the name of the school at the December Board meeting.

Please contact me with questions or concerns.

Respectfully submitted,

Cathy Allen

[cathy.allen@eips.ca](mailto:cathy.allen@eips.ca)

780-417-8109

## **Principal Update – Tracey Arbuthnott**

### **Meeting Dates for 2024-2025:**

- Sept 19, Oct 10, Nov 21, Jan 16, Mar 13, May 15 (AGM),
- 

### **PNE School Council Events**

Halloween Dance **Oct 18 (Changed)**, Spring dance May 30, Movie Night Jan 31

### **PNE School Education Plan 2024-2025**

- ❖ **SCHOOL GOAL 1:** Pine Street Elementary will enhance student engagement and achievement by focusing on research-based effective teaching practices and their implementation throughout the school.
- ❖ **SCHOOL GOAL 2:** Pine Street Elementary will enhance students' critical thinking, problem-solving skills, and higher-level thinking strategies.
- ❖ **SCHOOL GOAL 3:** Pine Street Elementary will maintain a positive school culture promoting the academic, emotional, and social needs of students.

# Pine Street Elementary

*Everything we do is about helping students achieve all that they can be. It is believing in dreams and building the skills needed to achieve them.*

*We engage, motivate and inspire by focusing on individual strengths, interests, real world activities, and building partnerships with our families.*

*We ensure our students have the skills for successful futures.*

## Budget for 2023-2024

2024-25 Budget Sept 18, 2024

Year	POP	Budget	Without district programing funds
2018-19	372	\$2,960,149.00	\$2,389,111
2019-20	355	\$2,872,531.00	\$2,285,440
2020-21	333	\$2,639,746.00	\$2,159,300
2021-22	348	\$2,457,651.00	\$1,964,919
2022-23	341	\$2,579,759.00	\$1,837,558
2023-24	371	\$3,140,983.00	\$2,048,878
2024-25	367	\$3,428,309.00	\$2,153,321

For 2024-25 School year we have the addition of the Kinder Quest Program.

1. 2024-25 Budget: 95.7% Staffing, 4.3% Service, Supplies and Material
2. Extracurricular activities this year will have fees to cover any costs. For example: registrations, transportation, for those individuals participating in those activities.
3. We will be moving our gr 3-4 split into a grade 3 and 4 classrooms.

### **Facility Update**

- New FNMI learning area Rock Circle in front of the school
- Court yard reno/resurface
- Special needs bathrooms in the Connections Wing

## Pine Street Times 2024-2025

No Changes to the bell schedule from last year 😊😊😊

### Pine Street Elementary Bell Schedule 2024-25

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#### Regular Day

Entrance Bell	8:30
Period 1	8:35 - 9:07
Period 2	9:07 - 9:39
Period 3	9:39 - 10:11
RECESS	10:11 - 10:26
Period 4	10:28 - 11:00
Period 5	11:00 - 11:32
LUNCH Eating	11:32 - 12:02
LUNCH Recess	12:02 - 12:32
Period 6	12:32 - 1:04
Period 7	1:04 - 1:36
Period 8	1:36 - 2:08
INTERNAL BREAK	2:08 - 2:11
Period 9	2:11 - 2:43
Period 10	2:43 - 3:15
DISMISSAL	3:15

#### KINDER QUEST (Mon - Thurs.)

8:50 am - 12:10 p.m.

#### PALS (Mon - Thurs)

AM Class 8:35 - 10:45  
PM Class 12:20 - 3:10

#### Early Dismissal

First Wednesday of each Month

Entrance Bell	8:30
Period 1	8:35 - 9:01
Period 2	9:01 - 9:27
Period 3	9:27 - 9:53
RECESS	9:53 - 10:08
Period 4	10:08 - 10:34
Period 5	10:34 - 11:00
LUNCH Eating	11:00 - 11:31
LUNCH Recess	11:31 - 12:02
Period 6	12:02 - 12:28
Period 7	12:28 - 12:54
Period 8	12:54 - 1:20
INTERNAL BREAK	1:20 - 1:23
Period 9	1:23 - 1:49
Period 10	1:49 - 2:15
DISMISSAL	2:15

#### KINDER QUEST: Early Dismissal


No Kinder Quest classes

#### PALS: Early Dismissal

No PALS classes



Current Numbers as of September

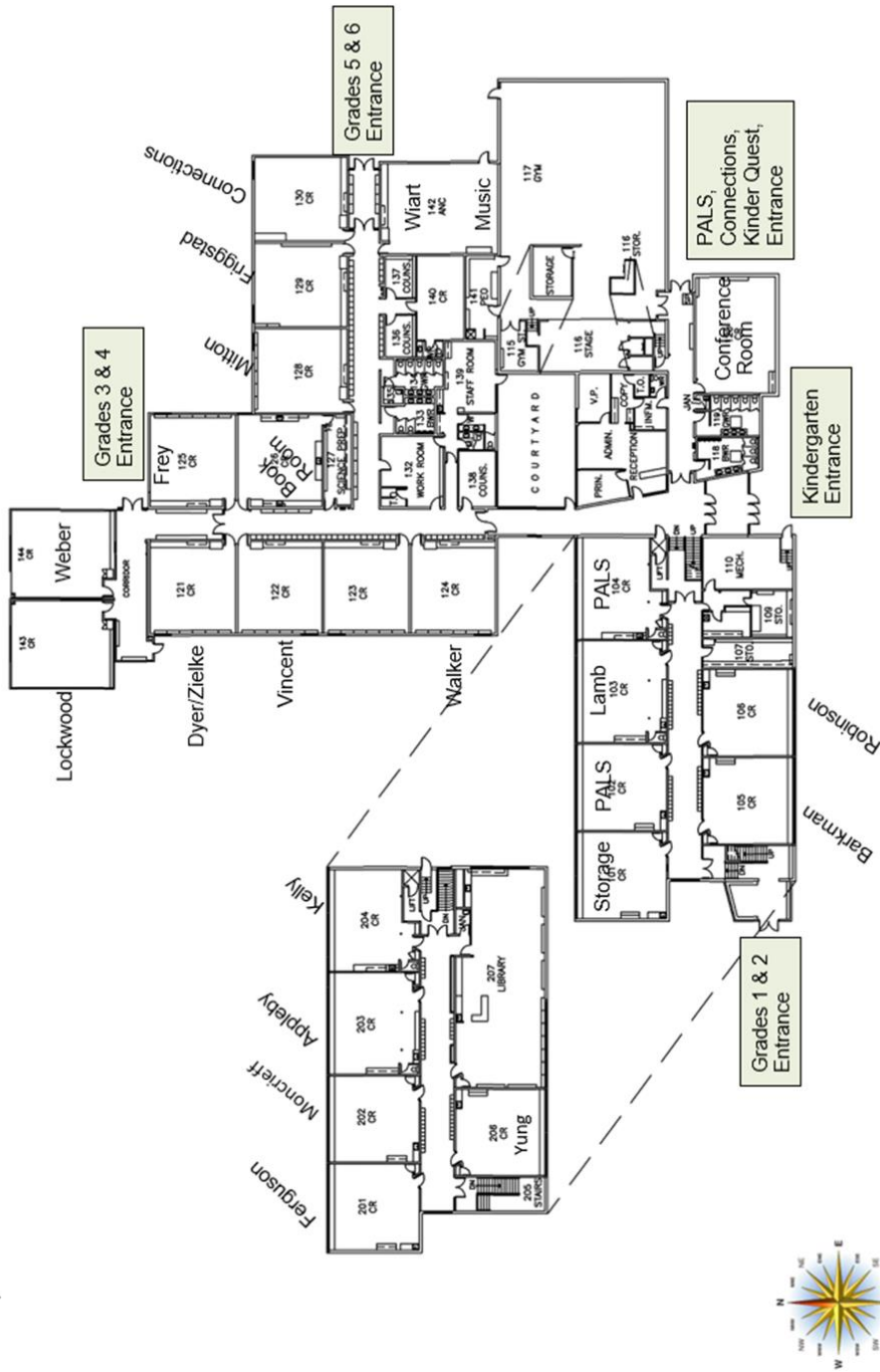
 <b>Street Elementary 2024-25</b>				
Grade		Homeroom	Student Numbers	Educational Assistants:
Appleby	K	KA	16	2
Appleby	K	KB	15	
Kelly	1	11	24	0.5
Moncrieff	1	12	23	
Ferguson	2	21	22	
Yung	2	22	23	
Dyer/Zielke	3	32	34	1
Frey	3	31	17	1
Frey	4	42	16	
Vincent	4	41	33	1
Weber	5	52	24	
Walker	5	51	6	0.5
Walker	6	61	19	
Lockwood	6	63	28	
			284	
Special Programs		Homeroom	Student Numbers	Educational Assistants:
Barkman	PALS	PK3 -AM	15	3.5
Barkman	PALS	PK4 - PM	15	
Lamb	KQ	PK6 - PM	8	3
Robinson	PALS	PK1- AM	15	3.5
Robinson	PALS	PK2- PM	15	
Mitton	Connections	Otters C1	6	2
Friggstad	Connections	Racoons C2	9	3
			83	21
Total			367	

**- Year at a Glance 2024-25**



Aug. 29-2024	First Instructional Day for Students	Mar. 5-2025	Early Dismissal 2:15 p.m.
Aug. 29-2024	Meet the Teacher 3:30 - 5 p.m.	Mar. 7-2025	Professional Learning Day (District)
Sep. 2-2024	Labour Day - School Closed	<b>Mar. 13-2025</b>	<b>School Council Meeting 6 p.m.</b>
Sep. 4-2024	Early Dismissal 2:15 p.m.	Mar. 14-2025	Term 2 Report Card for Gr. 1 to 6
<b>Sep. 19-2024</b>	<b>School Council Meeting 6 p.m.</b>	<b>Mar. 17-2025</b>	<b>Wear Green St. Patrick's Day</b>
Sep. 20-2024	Terry Fox Run/Walk	Mar. 21-2025	School closure day
<b>Sep. 25 &amp; 26</b>	<b>School Photos</b>	Mar. 24-Mar 28	School Closed for Spring Break
<b>Sep. 27-2024</b>	<b>Orange Shirt Day</b>	Apr. 2-2025	Early Dismissal 2:15 p.m.
<b>Sep. 30-2024</b>	<b>School Closed for Truth &amp; Reconciliation</b>	Apr. 18 - 21	Easter Weekend School Closed
Oct. 2-2024	Early Dismissal 2:15 p.m.	<b>Apr. 25-2025</b>	<b>Theme Day - Hawaiian Shirt /Tropical Day</b>
Oct. 4-2024	Professional Learning Day (District)	Apr. 28-2025	Kindergarten Information Session 4:30-5:30 p.m.
<b>Oct. 10-2024</b>	<b>School Council Meeting 6 p.m.</b>	May 2-2025	Professional Learning Day - School Closed
Oct. 14-2024	Thanksgiving Day - School Closed	May 7-2025	Early Dismissal 2:15 p.m.
Oct 18-2024	Halloween Family Dance	May 7-2025	Hats on! For Mental Health
Oct. 21 & 22	Parent/Teacher/Student Conferences 3:30-6:30 p.m.	<b>May 15-2025</b>	<b>School Council Meeting &amp; AGM 6 p.m.</b>
Oct. 29-2024	Picture Re-take Day		
<b>Oct. 31-2024</b>	<b>Theme Day -Halloween!</b>	May 28-2025	Gr. 6 English PAT Part A.
Nov. 6-2024	Early Dismissal 2:15 p.m.	May 21-2025	Gr. 6 Students to Birch Bay
Nov. 8-2024	Remembrance Day Ceremony	May 23-2025	Track & Field Day
Nov. 11 -15, 2024	School Closed for Fall Break	<b>May 30-2025</b>	<b>Theme Day - Neon Day!</b>
<b>Nov. 21-2024</b>	<b>School Council Meeting 6 p.m.</b>	May 30-2025	Year End Family Dance
Nov. 29, 2024	Theme Day - Flannel Day!	Jun. 4-2025	Early Dismissal 2:15 p.m.
Nov. 29, 2024	Term 1 Report Card for Gr. 1 to 6	Jun. 12-2025	Gr. 6 English PAT Part B
Dec. 4-2024	Early Dismissal 2:15 p.m.	Jun. 13-2025	Gr. 6 Math PAT Part A
Dec. 5-2024	Christmas Concert, The Park Church, 6:30 p.m.	<b>Jun.13-2025</b>	<b>Theme Day - Canada Eh? Day</b>
<b>Dec. 20-2024</b>	<b>Theme Day - Christmas Sweater</b>	Jun. 17-2025	Gr. 6 Math PAT Part B
Dec. 23-Jan 5	School closed for Christmas Break	Jun. 18-2025	Gr. 6 Social Students P.A.T
Jan. 8-2025	Early Dismissal 2:15 p.m.	Jun. 19-2025	Gr. 6 Science PAT
<b>Jan. 16-2025</b>	<b>School Council Meeting 6 p.m.</b>	Jun 19-2025	Kindergarten Celebration KA & KB 4:30-5:30
Jan. 22 2025	Alberta Musical Theatre - Rapunzel, 9:30		
Jan. 29-2025	Professional Learning Day - School Closed	Jun. 21-2025	National Indigenous Peoples Day
<b>Jan. 31-2025</b>	<b>Theme Day - Comfy-Cozy Day!</b>	Jun. 23-2025	Last instructional Day KA Kindergarten
Jan. 31-2025	Movie Night		
Feb. 3 & 4	Parent/Teacher/Student Conferences 3:30-6:30 p.m.	Jun. 24-2025	Last instructional Day KB Kindergarten
Feb. 5-2025	Early Dismissal 2:15 p.m.		
Feb. 6 & 7-2025	Teachers' Convention -School Closed		
Feb. 17-2025	Family Day - School Closed	Jun. 25-2025	Last instructional Day Gr. 1-6 (Term 3 Progress Rpts)
<b>Feb. 26-2025</b>	<b>Pink Shirt Day</b>	Jun 26-2025	Operational Day (school closed to students)
February 24 - 27	Rock the Rings in the Gym (Curling)		





**Q-** Why do we have 2 teachers for 1 class?

**A** It was a decision made years in the past. We are anticipating this will be the final year of that.

**Q -** Where will the new classroom be located?

**A –** Between Walker and Vincent is an empty room that has been cleaned and set up with 25 desks

**Q –** What position is posted?

**A –** Pine Street has a posting for a grade 4 teacher

**Q** – What is the projected date for the new classes and teacher to start?

**A** – It will depend on the start date of the new teacher. Several applicants already and the position was posted this afternoon.

### **Teacher update – Alyssa Barkman**

Few weeks have gone well. The courtyard has been used and appreciated by students and staff. The smudge was held outside at the new rock circle.

Tomorrow- Terry Fox run. Orange shirt day on September 27.

**Q**-What is the government testing that is going on for div 1 students right now?

**A** – All Students in grades K-3. Next year will include grade 4's. This will replace the STAR exam. Testing is done in September and May/June.

### **COSC (Council of School Councils)**

Janice Mills COSC falls on October 2 both virtually and in person. There are COSC executive elections. We would need a representative elected and in person to vote (Committee of School Councils). We need a representative. Some schools do not have a member. Is anyone interested? Janice will attend the first meeting. Allana Mahar put her name forward.

### **School Society**

#### **Treasurer's Update: Sarah Matheson**

June, July, August and September (to date) monthly completed Banking Summaries are attached, Income Included

- Interest - .73 June, .82 Jul, .82 Aug for a total of \$2.37

#### **June**

- Save On Foods- \$30.79 & \$929.12
- Year End Dance Concession- \$278.00
- Healthy Hunger Bottle Drive- \$663.73
- Healthy Hunger Dance Tickets- \$792.65
- Healthy Hunger Nitzas- \$186.00

Total: \$ 2881.02

#### **July**

- N/A

#### **August**

- N/A

#### **September**

- Save On Foods- \$1713.95
- Mabels Labels- \$113.36

- Healthy Hunger DQ- \$139.62

Total: \$1966.93

Expenses Included

**June**

- Gym Rental- \$78.75
- Jamie Wells Dance Expense- \$340.87

Total: (\$ 419.62)

**Current and Ongoing Fundraiser breakdowns and Totals:**

**Save On Foods Yearly Fundraiser Report:**

2021-2022 Total Year Profits: \$6458.29

2022-2023 Total: \$5809.64

2023-2024: \$11,388.94

2024-2025:

**2024 Movie Night Break down:**

Movie Night Income Total: \$ 1140.08

Movie Night Expenses Total: \$ 913.35

Movie Night Profit: \$ 226

**School Dances: (2023-2024)**

Halloween Dance Income: \$1833.53

Halloween Dance Expenses: \$1156.26

Halloween Dance Profits: \$677.27

Year End Dance Income: \$1070.65

Year End Dance Expenses: \$960.37

Year End Dance Profits: \$110.28

Dance Income Totals: \$3696.83

Dance Expense Totals: 2116.63

Dance Profit Totals: \$1580.20

### **Art Cards (2023-2024)**

Art Cards Income: \$1352.24

Art Cards Expenses: \$42.11

Art Cards Profits: \$1310.13

### **Hot Lunch Fundraiser: (2023-2024)**

Nitzas Pizza- \$148.40

Pasta Pantry- \$190.00

Cobs Bread- \$103.55

Boston Pizza- \$147.80

Subway- \$129.70

IHOP- \$171.37

Nitzas- \$186.00

DQ- \$139.62

Fundraiser Total to date: \$1216.44

### **Cobs Bread In-Store Fundraiser**

2022-2023 total: \$150.84

2023-2024 total: \$82.34

### **Mabels Labels Ongoing Fundraiser:**

2022-2023 total: \$52.82

2023-2024 total: \$170.11

### **Funds in Reserve**

These are the current updated Funds in Reserve;

	2024-2025	2023-2024
Christmas concert & bussing	\$	\$2000.00
Performances	\$	\$1000.00
Teachers Wish List	\$	\$3000.00
Insurance	\$	\$1000.00
Rock n' Rings	\$	\$400.00
Movie Night	\$	\$500.00
Halloween & Year End Dance	\$	\$2500.00
Mr. Michaels Thank You	\$	\$300.00
Fit Kidz	\$	\$2387.40
<b>Total: \$0.00</b>		

Pine Street Volunteer Parent Society Treasurer Report				June
Date:		5-Jul-24		
			Opening Balance	\$26,942.56
Income	Income	Expenses	Subtotal	Balance
4-Jun Save On Foods Fundraiser	\$30.79			
4-Jun Year End Dance Concession Cash	\$278.00			
25-Jun Save On Foods Fundraiser	\$2,571.50			
			\$929.12	
			\$663.73	
			\$792.65	
			\$186.00	
June 30 Interest	\$0.73			
Income Subtotal			\$2,881.02	
				\$29,823.58
Expenses				
27-Jun Elk Island- Year End Dance Gym Rental		\$78.75		
28-Jun Jamie Wells- Year End Dance		\$340.87		
Expenses Subtotal			\$419.62	
			Closing Balance	\$29,403.96
<b>Funds in Reserve:</b>				
Christmas Concert Rental & Bussing		\$ -		
Performances		\$ -		
Teacher's Wish List		\$ 1,300.00		
Insurance				
Rocks and Rings		\$ -		
Movie Night				
Halloween & Year End Dance		\$ -		
Mr. Michaels Thank You		\$ -		
Halloween & Year End Dance				
Meet the Teacher BBQ				
		\$ 1,300.00		
<b>Current Liabilites</b>				
Available Funds				\$28,103.96



## Fundraising and Community building updates

Bottle drive, hot lunch and dances/movie nights are funding to pay for Fit Kids at the school.

### Reserve funds for the 2024-25 School year

Tracey Martin Woywitka made a motion to approve the following programs and payments:

Seconded by Janice Mills

all in favour - YES

\$2000 Christmas Concerts/bussing

\$1000 Movie Nights

\$2300 Halloween, year end dance and movie night (includes a \$300 thank you to Mr. Michael)

\$1000 Performances

\$1000 Insurance

\$400 Rock and rings

\$1600 Fit kids

### Teachers wish list – defer to next meeting.

A motion was made by Tracey Martin Woywitka to write a cheque to Pine Street for \$2700 to fund fit kids.

## Fundraising & Community Building Update

**Hot Lunch**- Kayleigh Chase. First lunch Friday, September 20. All are posted up to December. 10% added to all orders as a fundraiser. 14 parents are coming in to help distribute tomorrow.

**Yearbook** – we are recruiting new people for the 2024-25 yearbook.

After each event – Lisa Leitch will email each teacher for photos to yearbook google folders

School picture days – is it the same as last year? No, we will have a new photographer for this year.

Allana Mahar will help create the yearbook.

**Family Dances/Movie Night** – Jamie Wells

Halloween family dance will be on October 18 from 6-8p.m. Sign up Genuis has been sent out.

Waiting for more volunteers for concession and set up. Once we get a few more volunteers, we will proceed. . Do one more School Message on Friday September 20. DJ is tentatively booked. Prizes – top 3 and a family costume. Need help judging...rotate people. Prize Suggestions?

Ensure 2 people (not Sarah) to reconcile the cash from the concession.

Movie nights: Shorter movies worked the best as kids lost interest closer to the hour mark.

Other School Society Business:

**Fit Kids:** Tracey Martin Woywitka/Rachelle

Started the year with follow the instruction games. Right now pickleball. Juijitsu, indigenous games, yoga, ultimate frisbee. Drealea can no longer send an instructor for dance but will have a few sessions with breakdance, Little Sweatshop a possibility.

Planning a bottle drive again this year. Online through healthy hunger plus the bottles raised around 3000.

Next year we might not have the private donation for Fit Kids. Get pricing to the board asap so we can try to keep fit kids. Maybe look at other families who work for companies who can secure grants?

#### Art Cards- Sarah Matheson

Looking at doing again this year? Had some mention about doing a Christmas / Winter Theme that we could do by October so cards would be ready for Christmas. End of November delivery would be perfect.

All in Favour. YES - The office can send the box when done. Email Sarah to advise.

Run Wild – is that something we can add to our calendar? Parents register themselves online? Kayleigh can be the contact. If we have 10 kids from the school – you have a team. Date: May 3 2025. No teacher needed as it falls on a weekend. Kayleigh will send info to Tracey.

Recess equipment: had a donation from a parent in the past. Once classes get settled recess bins will get refilled.

A motion was made by Janice Mills to adjourn the meeting at 7:25 P.M.

SECONDED BY: Daidre Braakman

CARRIED: Yes

The next regular meeting will take place on Thursday, October 10, 2024 **at Pine Street Elementary.**